

AMITYVILLE PUBLIC LIBRARY

AGENDA

Wednesday, May 21, 2025
6:00 p.m.

- I. Call to order.
- II. Approval of the minutes from the April 26th meeting.
- III. Financial Officer
 - Warrant Sheet # 25-10B
 - Warrant Sheet # 25-11A
 - Report of Receipts and Disbursements
- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel
- V. Old Business
- VI. New Business
- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING

Wednesday, April 26th, 2025

6:00 P.M.

MINUTES

MEETING was called to order at 6:06 P.M., by Anthony Ceriello

PRESENT **Trustees:** Anthony Ceriello, MaryBeth Scarola and Sharon Tener; Library Director; Todd Schlitt, Assistant Director; Shadd Jamison, and Business Manager; Donna Gellineau-Matone

Absent: Eileen Taylor and Leslie Kretz

MINUTES of the “Regular Board of Trustees Meeting” held on Wednesday, March 19th, 2025, were approved as submitted, upon motion made by MaryBeth Scarola and seconded by Anthony Ceriello. All in favor.

FINANCE Warrant Sheet #25-9B in the amount of \$ 107,485.23, \$ 950.00 & \$ 111,491.10; approved by motion made by MaryBeth Scarola and seconded by Sharon Tener. All in favor.

Warrant Sheet #25-10A in the amount of \$ 150,807.43, \$ 8,370.00 & \$ 234,871.23; approved by motion made by MaryBeth Scarola and seconded by Sharon Tener. All in favor.

The Claims Auditor Reports and Treasurer’s Report approved upon motion by MaryBeth Scarola and seconded by Sharon Tener. All in favor.

The Claim's Auditor worked 6.75 hours in March. The Treasurer worked 5.5 hours in March. Motion made by MaryBeth Scarola and seconded by Sharon Tener to approve the hours for the Claims Auditor and Treasurer for March 2025. All in favor.

PERSONNEL

One, Circulation employee will be working Part-Time on Saturday's.

BUILDING UPDATE

Todd Schlitt discussed the status of the ground water testing and alternative procedures to ensure compliance with water quality standards are met. Pumping will begin relatively soon.

Todd Schlitt discussed the construction timeline and other building updates. He will continue to meet with the general contractor in the upcoming weeks.

OLD BUSINESS

Budget passed 288 Y and 45 N. MaryBeth Scarola Made a motion to approving the Resolution of the budget vote; the total 333 votes tally of 288 Yes and 45 No. Sharon Tener seconded. All in favor.

The projected timeline for the new website and new calendar is tentatively set to launch with the next newsletter by June's Board Meeting.

The new calendar will also have a link to e-commerce payment that will be connected with a new M&T bank account.

NEW BUSINESS

Todd Schlitt discussed sponsoring the July 3rd Street Fair in the village.

The Union agreement has been reached and the contract signed. A Resolution to approve Retro Checks in the amount of \$35,250.87; motion was made by MaryBeth Scarola and seconded by Sharon Tener, all in favor.

Todd Schlitt, discussed additional details regarding calculations and compensation for birthday.

Upon motion made by MaryBeth Scarola and seconded by Sharon Tener to approve the Resolution for the following purchase orders (Construction Grant):

Vendor	PO#	Description	Amount
Stalco	LM032401-25	Construction Project	\$155,890.91
Stalco	LM040701-25	Construction Project	24,731.87
CDJ Electric	LM040401-25	Electrical	23,445.04
ARK	LM042401-25	New Shelving system	200,192.02

A motion was made by MaryBeth Scarola and seconded by Anthony Ceriello to approve the following purchase orders (Capital Project) All in Favor.:

Vendor	PO#	Description	Amount
Advance Door Solutions	LM042401-25	New doors	\$ 45,160.00

A motion was made by MaryBeth Scarola and seconded by Sharon Tener to approve the following purchase orders (Capital Project) All in Favor.:

Vendor	PO#	Description	Amount
Digital Provision	LM042401-25	Security Cameras	42,275.00

A motion was made by MaryBeth Scarola and seconded by Sharon Tener to approve the opening for a new bank account for e-commerce through Square platform. All in Favor.

A motion was made by MaryBeth Scarola and seconded by Sharon Tener to approve the Resolution for Low voltage wiring to bids under budget of \$35,000.00. All in Favor.

EXECUTIVE SESSION:

ADJOURNMENT

Motion made by MaryBeth Scarola and seconded by Sharon Tener to adjourn the meeting at 7:04 PM. All in favor.

DIRECTOR'S REPORT

AMITYVILLE PUBLIC LIBRARY

Wednesday, May 21, 2025

6:00 p.m.

Treasurer's & Claims Auditor's Reports

The Board is requested to make a motion to approve the Treasurer's Report for April 2025.

The Board is requested to make a motion to approve the Claim Auditor's Report for April 2025.

Claims Auditor and Treasurer

The Claim's Auditor worked 7 hours in April. The Treasurer worked 4.5 hours in April.

Building Update

The door count was 5,530 in April as compared to 5,921 in March.

The April APL Alterations and Additions Project monthly update is attached.

The windows have been installed in the Librarians office on the second floor.

Stalco is mobilizing and Park East is vetting sub-contractors who can pump the water as required by the DEC permit. Stalco has agreed to begin dewatering as soon as possible and payment discussions will take place later on in the project

Raises have gone into effect and retro-checks were dispersed last payroll.

Personnel

No personnel updates.

Old Business

- Website/Calendar Update
- E-Commerce

New Business

- Basement Ceiling Resolution
- New Logo

Respectfully submitted by Todd Schlitt, Library Director

Amityville Public Library

25-10B

Check Register

April 2025

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
04/01/2025	14667	Mary Kearns	March 2025 One on One Citizenship	750.00-
04/01/2025	14668	Fortunate Hand LLC	March 2025 BYOB & Trivia Night	450.00-
04/01/2025	14669	Quadrone Enterprise Inc.	March 2025 Flower Pops - YA & Children's	280.00-
04/01/2025	14670	Stephanie Ann Jodlowski	March 2025 Career Coaching	190.00-
04/01/2025	14671	Howard Dashkin	Feb/March 2025 Latin Mix	800.00-
04/01/2025	14672	Maria D'Andrea	March 2025 Reincarnation	150.00-
04/01/2025	14673	Brian Zimmerman	March 2025 Gainful Gardening & Autographed Books	370.00-
04/01/2025	14674	Kate Ciannella	March 2025 Qigong	600.00-
04/01/2025	14675	Lauren Jamison	March 2025 CE/SL	1,600.00-
04/01/2025	14676	Nadia Campbell-Mitchell	March 11th & 25th 2025 Reiki & Meditation	200.00-
04/01/2025	14677	Danielle Hitner	March 2025 Zumba	500.00-
04/01/2025	14678	Sandra Rovira	March 2025 Chair/Beginners Yoga	600.00-
04/01/2025	14679	Jolanta Bazyte	March 2025 Morning I Yoga/ R&R	900.00-
04/01/2025	14680	Rosemary Algios	March 2025 ASL	600.00-
04/01/2025	14681	Harriet Garelick	Reimbursement April 2025	370.00-
04/01/2025	14682	Susan Handler	Reimbursement April 2025	370.00-
04/01/2025	14683	Joan Monteleone	Reimbursement April 2025	370.00-
04/01/2025	14684	Linda Ferraro	Reimbursement April 2025	185.00-
04/01/2025	14685	Frances Millnamow	Reimbursement April 2025	185.00-
04/01/2025	14686	Mary Gordon-Ray	Reimbursement April 2025	185.00-
04/01/2025	14687	Nora Schual	Reimbursement April 2025	185.00-
04/01/2025	14688	Joan Traugott	Reimbursement April 2025	185.00-
04/01/2025	14689	Ann Guarascio		330.00-
04/01/2025	14690	Edgardo Estrada Najera	Feb/March 2025 Mileage Reimbursement	14.70-
04/01/2025	14691	Todd Schlitt	March 2025 Mileage Reimbursement	171.64-
04/01/2025	14692	Amazon Capital Services	A3COCO37OGIAVX	70.94-
04/01/2025	14693	Amity Vacuum, Inc.		69.85-
04/01/2025	14694	Carmine's	Group Dining May 28th 2025	1,925.00-
04/01/2025	14695	Cengage Learning Inc / Gale	123506	79.47-
04/01/2025	14696	Coachman Luxury Transport	Bus Trips 5/28/25 & 6/19/2025	4,298.00-
04/01/2025	14697	CSEA Employee Benefit Fund	Group#289	1,266.75-
04/01/2025	14698	First-Citizens Bank & Trust Co.	1750795	532.15-
04/01/2025	14699	Group Sales Box Office	Order # 828812	2,429.50-
04/01/2025	14700	Hartcorn Plumbing & Heating, Inc.	AMI-190	1,650.00-
04/01/2025	14701	JD INOVATIONS LLC	Season Pass Entry Membership	99.00-
04/01/2025	14702	Long Island Library Resources Council	2025 LILRC Membership	850.00-
04/01/2025	14703	Midwest-J-AV	2000015408	25.19-
04/01/2025	14704	National Trust for Historic Preservation Lyndhurst Receipts	Inside/Outside Tour 6/19/2025	1,400.00-
04/01/2025	14705	PSEGLI	0346-5000-72-1	3,877.56-
04/01/2025	14706	Skinnon & Faber, CPAs, P.C.		175.00-
04/01/2025	14707	Staples	NYC 1007943	271.24-
04/01/2025	14708	Suffolk Cooperative Library System	ID# AMTY	44.99-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
04/01/2025	14709	Sunrise Window Cleaning		155.00-
04/01/2025	14710	The Hartford -Disability	Pol# LNY 334759	249.15-
04/01/2025	14711	The Mark Twain House & Museum	Order# PR101749200	800.00-
04/01/2025	14712	The New York Times	904126000	82.00-
04/01/2025	14713	Verizon	Account#651-755-985-0001-74/455-917-039-0001-41	492.76-
04/01/2025	14714	Verizon Business	Y2750953	2.59-
04/01/2025	14716	SCLS-PALS	ID#AMTYP	4,505.03-
04/01/2025	14718	Central Business Systems	AP00	99.64-
04/01/2025	14719	Fusion Networks		100.00-
04/01/2025	14720	Midwest Tape, LLC	2000015934	278.46-
04/01/2025	14721	Ultimate Pest Control Inc	13019	125.00-
04/01/2025	14722	FNBO	**** ***** 5913	2,149.09-
04/01/2025	14723	Christopher Fiore	March.2025 Ukulele/Guitar	1,200.00-
04/01/2025	14724	B&T - Instant books	L0269893	464.81-
04/01/2025	14725	B&T - Aut. Yours	L0771083	428.38-
04/01/2025	14726	B&T - Proc/Fiction	L2124653	317.82-
04/01/2025	14727	B&T - Large Print	L4088893	316.86-
04/01/2025	14728	B&T - Children's Bks	L8002843	35.71-
04/01/2025	14729	B&T - Processed	L9304793	334.34-
04/01/2025	14730	B&T - YA	L9422923	12.10-
04/02/2025	14731	DRP Solutions	AP11	2,123.86-
04/14/2025	14732	Jill Zoccoli	March.2025 Advanced Beginner Mahjong	960.00-
04/14/2025	14733	Key to My Art	April 7th 2025 Key to My Art	375.00-
04/14/2025	14734	Lauren Blum	April 8th 2025 Zumbini	185.00-
04/14/2025	14735	Anchor Coffee LLC	April 8th 2025 Coffee & Books	125.00-
04/14/2025	14736	Steven Soper	March/April 2025 Mileage Reimbursement	12.18-
04/14/2025	14737	Amazon Capital Services	A3COCO37OGIAVX	1,180.49-
04/14/2025	14738	Blackstone Publishing	168108	110.79-
04/14/2025	14739	Cullen & Danowski, LLP	ID# 70550	1,200.00-
04/14/2025	14740	First-Citizens Bank & Trust Co.	1750795	121.00-
04/14/2025	14741	Hartcorn Plumbing & Heating, Inc.	AMI-190	350.00-
04/14/2025	14742	Long Island Media Group	1182	6,790.00-
04/14/2025	14743	Midwest-Adult AV	2000001615	32.24-
04/14/2025	14744	Midwest-J-AV	2000015408	42.68-
04/14/2025	14745	National Grid	56405-34000	812.42-
04/14/2025	14746	Noble Elevator Comp. Inc.		422.30-
04/14/2025	14747	NYS Employees' Health Insurance Pending Account	03577	86,480.27-
04/14/2025	14748	Playaway Products LLC		374.19-
04/14/2025	14749	Quatela Chimeri PLLC		1,794.00-
04/14/2025	14750	Richner Communications		2,501.56-
04/14/2025	14751	SCLS - Overdues	AMTY	82.46-
04/14/2025	14752	Skinnon & Faber, CPAs, P.C.		245.00-
04/14/2025	14753	The Hartford	14807494	709.00-
04/14/2025	14754	Winters Bros. Hauling of LI, LLC	21-15788 0	518.95-
04/15/2025	14755	B&T - Instant books	L0269893	196.70-
04/15/2025	14756	B&T - Aut. Yours	L0771083	307.69-
04/15/2025	14757	B&T - Proc/Fiction	L2124653	159.55-
04/15/2025	14758	B&T - Large Print	L4088893	152.01-
04/15/2025	14759	B&T - Children's Bks	L8002843	64.33-
04/15/2025	14760	B&T - Processed	L9304793	295.36-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
04/15/2025	14761	Quadrone Enterprise Inc.	April 2025 YA/C Bunny Bites Take & Make	280.00-
04/15/2025	14762	Amazon Capital Services	A3COCO37OGIAVX	48.68-
04/30/2025	14763	Harriet Garelick	May Reimbursement	370.00-
04/30/2025	14764	Susan Handler	May Reimbursement	370.00-
04/30/2025	14765	Joan Monteleone	May Reimbursement	370.00-
04/30/2025	14766	Linda Ferraro	May Reimbursement	185.00-
04/30/2025	14767	Frances Millnamow	May Reimbursement	185.00-
04/30/2025	14768	Mary Gordon-Ray	May Reimbursement	185.00-
04/30/2025	14769	Nora Schual	May Reimbursement	185.00-
04/30/2025	14770	Joan Traugott	May Reimbursement	185.00-
04/30/2025	14771	Ann Guarascio	April 2025	270.00-
04/30/2025	14772	Christina Mitchell	SCLA Reimbursement	55.00-
04/30/2025	14773	Steven Soper	Mileage Reimbursement April 2025	12.88-
04/30/2025	14774	Jill Zoccoli	April 9 2025 "Mahjong Card Lecture"	700.00-
04/30/2025	14775	Jolanta Bazyte	April.25 "R&R""MIYOGA"	900.00-
04/30/2025	14776	Anchor Coffee LLC	April 17th 2025 "Spring Bingo"	250.00-
04/30/2025	14777	A Time for Kids, Inc.	April 21st 2025 "Tiny Tots"	160.00-
04/30/2025	14778	Catherine Rose	Mar/Apr.2025 "Bereavement Group"	700.00-
04/30/2025	14779	Rosemary Algios	April.2025 "ASL"	600.00-
04/30/2025	14780	Sandra Rovira	April.2025 "Beginners Yoga"	300.00-
04/30/2025	14781	Ramiro Coba	Mar/Apr.2025 "Conversational English"	525.00-
04/30/2025	14782	Mayrel Coba	Mar/Apr.2025 "Conversational English"	525.00-
04/30/2025	14783	Green Earth Craft, Inc.	April.2025 "Kusama's 3D Garden"	250.00-
04/30/2025	14784	Christopher Fiore	April.2025 "Guitar/Ukulele"	960.00-
04/30/2025	14785	Kate Ciannella	April.2025 "Qigong"	750.00-
04/30/2025	14786	Lauren Jamison	April.2025 "CE/SL"	2,000.00-
04/30/2025	14787	Nadia Campbell-Mitchell	April.2025 "Reiki & Meditation"	200.00-
04/30/2025	14788	Amazon Capital Services	A3COCO37OGIAVX	497.75-
04/30/2025	14789	Amityville Chamber of Commerce	Silver Event Sponsor	1,500.00-
04/30/2025	14790	Amity Vacuum, Inc.		167.75-
04/30/2025	14791	4imprint	1746298/13686571/13753037	4,464.93-
04/30/2025	14792	CSEA Employee Benefit Fund	Group#289	2,158.14-
04/30/2025	14793	CSEA, Inc.	April 2025 Dues	798.10-
04/30/2025	14794	First-Citizens Bank & Trust Co.	1750795	497.34-
04/30/2025	14795	FNBO	**** * 5913	3,249.84-
04/30/2025	14796	Intrepid Museum Foundation	Member ID: 169435	500.00-
04/30/2025	14797	L.I. Fire Prevention, Inc.	Customer ID: Amityville Library	604.70-
04/30/2025	14798	Midwest-Adult AV	2000001615	11.24-
04/30/2025	14799	New York Post	1000162124	862.68-
04/30/2025	14800	Newsday	53493683	278.32-
04/30/2025	14801	PSEGLI	0346-5000-72-1	3,801.87-
04/30/2025	14802	SCWA	3000008194	89.24-
04/30/2025	14803	Searles Graphics, Inc.		5,836.00-
04/30/2025	14804	Skinnon & Faber, CPAs, P.C.		245.00-
04/30/2025	14805	Staples	NYC 1007943	564.00-
04/30/2025	14806	Suffolk Cooperative Library System	ID# AMTY	6,300.00-
04/30/2025	14807	Supplies Hotline		3,037.00-
04/30/2025	14808	The New York Times	904126000	82.00-
04/30/2025	14809	United States Postal Service	Account No: ***5370	1,704.42-
04/30/2025	14810	Verizon	651-755-985-0001-74	374.41-
04/30/2025	14811	Verizon Business	Y2750953	1.11-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
04/30/2025	14812	B&T - Instant books	L0269893	97.88-
04/30/2025	14813	B&T - Aut. Yours	L0771083	432.38-
Total for 01-0200-000-1 M&T/Checking				\$
				200,156.41-
02-0201-004 M&T/Capital				
04/01/2025	1136	Hartcorn Plumbing & Heating, Inc.	AMI-190 Project 3447	7,530.00-
04/02/2025	1137	Cleanco Distributors		840.00-
Total for 02-0201-004 M&T/Capital				\$ 8,370.00-
02-0201-005 M&T/2024 Library Bonds				
04/01/2025	1053	CALL-A-HEAD	Cust # AMITYVILL3	40.00-
04/01/2025	1054	Cassone Leasing, Inc	Cust # 98613	2,014.00-
04/01/2025	1055	Stalco Construction, Inc.	SED#58-01-06-03-6-015-008	24,731.87-
04/02/2025	1056	John Miccoli	Id# 6	3,375.00-
04/14/2025	1057	CALL-A-HEAD	Cust # AMITYVILL3	791.00-
04/14/2025	1058	Cassone Leasing, Inc	Cust # 98613	2,014.00-
04/14/2025	1059	CDJ Electric Inc.		23,445.04-
04/14/2025	1060	Intricate Tech Solutions		22,335.41-
04/14/2025	1061	Quatela Chimeri PLLC		234.00-
04/14/2025	1062	Stalco Construction, Inc.	Project No: 2409	155,890.91-
Total for 02-0201-005 M&T/2024 Library Bonds				\$
				234,871.23-
Not Specified				
04/01/2025	14717	Central Business Systems	Voided	0.00
Total for Not Specified				\$0.00

Amityville Public Library

25-11A

Check Register

May 1-16, 2025

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
05/01/2025	14814	B&T - Proc/Fiction	L2124653	679.06-
05/01/2025	14815	B&T - Large Print	L4088893	251.46-
05/01/2025	14816	B&T - Children's Bks	L8002843	390.33-
05/01/2025	14817	B&T - YA	L9422923	253.23-
05/01/2025	14818	Mary Kearns	April.2025 "One on One Citizenship"	750.00-
05/01/2025	14819	Danielle Hitner	April.2025 "Zumba"	625.00-
05/01/2025	14820	Jean A Pulvidente	Mar/Apr.2025 "Conversational English"	675.00-
05/01/2025	14821	Sandra Rovira	April.2025 "Chair Yoga"	375.00-
05/01/2025	14822	Fusion Networks		100.00-
05/01/2025	14823	Ultimate Pest Control Inc	13019	125.00-
05/15/2025	14824	Howard Dashkin	Mar/Apr/May 2025 "Line Dance"	800.00-
05/15/2025	14825	Lucrezia Levanti	May 8th 2025 "Drop Cloth"	330.00-
05/15/2025	14826	Vanesa Holzhauser	May 12th 2025 "Wooden Flower Silhouette"	300.00-
05/15/2025	14827	Anchor Coffee LLC	May 13th 2025 "Book Club"	125.00-
05/15/2025	14828	Lauren Blum	May 13th 2025 "Zumbini"	185.00-
05/15/2025	14829	Adrienne Brosseau	Spring 2025 Tuition Reimbursement	850.00-
05/15/2025	14830	Steven Soper	Apr/May 2025 "Mileage Reimbursement"	13.44-
05/15/2025	14831	Robert Subject	SCLA Renewal Reimbursement	55.00-
05/15/2025	14832	Amazon Capital Services	A3COCO37OGIAVX	376.99-
05/15/2025	14833	Amazon Capital Services	A3COCO37OGIAVX	82.00-
05/15/2025	14834	Amityville Rotary Charitable Fund	Gift of Life Gala	350.00-
05/15/2025	14835	Blackstone Publishing	168108	286.18-
05/15/2025	14836	Book Page	A6024	420.00-
05/15/2025	14837	DRP Solutions	AP11	2,127.42-
05/15/2025	14838	EnvisionWare, Inc.	1932	1,349.77-
05/15/2025	14839	EverBank	20416784	29.40-
05/15/2025	14840	First-Citizens Bank & Trust Co.	1750795	121.00-
05/15/2025	14841	Midwest Tape, LLC	2000015934	520.05-
05/15/2025	14842	Midwest-Adult AV	2000001615	48.28-
05/15/2025	14843	National Grid	56405-34000	490.94-
05/15/2025	14844	Ocean Janitorial Supply, Inc	Customer #AMITYLIB	587.39-
05/15/2025	14845	Playaway Products LLC		382.44-
05/15/2025	14846	SCLS - Overdues	AMTY	45.22-
05/15/2025	14847	Skinnon & Faber, CPAs, P.C.	Claims Audit Visit 5/6/2025	262.50-
05/15/2025	14848	Staples	NYC 1007943	125.85-
05/15/2025	14849	Sunrise Window Cleaning		155.00-
05/15/2025	14850	The New York Times	904126000	82.00-
05/15/2025	14851	Verizon	455-917-039-0001-41	119.00-
05/15/2025	14852	Winters Bros. Hauling of LI, LLC	21-15788 0	518.95-
05/15/2025	14853	4imprint	1746298	264.20-
05/15/2025	14854	Staples	NYC 1007943	340.50-
05/15/2025	14855	B&T - Instant books	L0269893	143.36-
05/15/2025	14856	B&T - Aut. Yours	L0771083	322.92-
05/15/2025	14857	B&T - Proc/Fiction	L2124653	421.63-

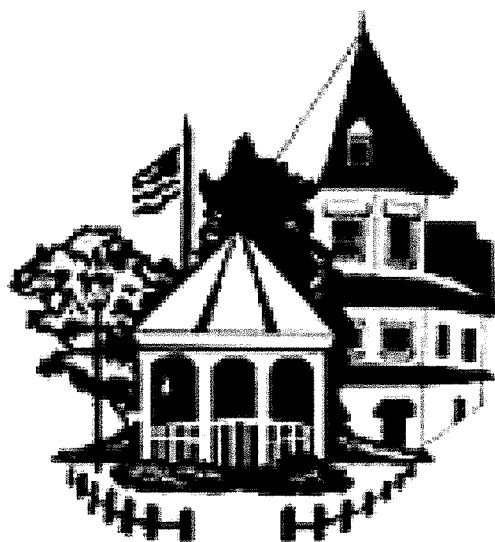
DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
05/15/2025	14858	B&T - Large Print	L4088893	39.55-
05/15/2025	14859	B&T - Children's Bks	L8002843	206.74-
05/15/2025	14860	B&T - Processed	L9304793	553.86-
05/15/2025	14861	B&T - YA	L9422923	13.70-
05/16/2025	14862	Cengage Learning Inc / Gale	123506	78.72-
05/16/2025	14863	Quatela Chimeri PLLC		260.00-
05/16/2025	14864	Utica National Insurance Group	202303888	12,870.10-
Total for 01-0200-000-1 M&T/Checking				\$ 30,878.18-
02-0201-004 M&T/Capital				
05/01/2025	1138	BELFOR Long Island, LLC		157,400.00-
05/15/2025	1139	Digital Provisions, Inc.	P1371	20,702.95-
Total for 02-0201-004 M&T/Capital				\$ 178,102.95-
02-0201-005 M&T/2024 Library Bonds				
05/01/2025	1063	Amityville VFW	Feb/Mar/Apr.2025	3,600.00-
05/01/2025	1064	CALL-A-HEAD	Cust # AMITYVILL3	40.00-
05/01/2025	1065	Hirsch & Co LLC		9,500.00-
05/01/2025	1066	Mcl Electric		565.00-
05/01/2025	1067	Stalco Construction, Inc.	PROJECT NO: 2409	7,151.79-
05/15/2025	1068	CALL-A-HEAD	Cust# AMITYVILL3	791.00-
05/15/2025	1069	Cassone Leasing, Inc	Cust.# 98613	2,014.00-
05/15/2025	1070	Park East Construction Corp.		20,465.00-
05/15/2025	1071	Renu Construction & Restoration	Renu Job # R-25-151900	34,973.00-
05/16/2025	1072	Quatela Chimeri PLLC		5,798.00-
Total for 02-0201-005 M&T/2024 Library Bonds				\$ 84,897.79-



Monthly Progress Report

April 2025

Amityville Public Library



Report prepared by Christopher Bueno



PARK EAST
CONSTRUCTION
CORP.



Table of Contents

Section I – Program Summary

Section II – Work Progress April 2025

Section III – Projected Work May 2025

Section IV – Progress Photos

Section V – Monthly Workforce Summary

*Providing Leadership,
Integrity, and Building
Excellence since 1989*



Section I – Program Summary

April 2025

Project Summary

- New Children's Areas Sections.
- New Circulation Areas.
- New Study Rooms.
- New Public Restrooms.
- New Meeting Rooms.
- New Exterior 2nd floor Terrace.
- New 2nd Floor Staff Work Rooms.
- New Elevator.
- New Mechanical Equipment for Extension.
- New Building Fire Alarm System.
- New Light Fixtures.



Section II - Work Progress

April 2025

- Stalco installed the second-floor windows at the new dormer.
- Stalco has installed the EIFS on the second-floor dormer.
- The Amityville Library is moving forward with CCP for the low-voltage scope of work.
- Stalco installed the new metal flashing over the IT office on the second-floor dormer.
- Continued submission of submittals.
- Continued with RFI submission.
- Continue tracking long-lead items.



Section III – Work Planned May 2025

- Stalco will receive a directive from the architect to move forward with the dewatering and filtration process to allow excavation for the new elevator pit.
- Stalco will start installing the underground discharge pipeline for the dewatering pump.
- Stalco will start underpinning the existing building footing to allow the installation of the new elevator pit.
- Stalco will continue with the installation of the second-floor dormer floor.
- Stalco will continue taping and spackling the 2nd-floor dormer to prepare for the final skim coat polish.
- Continued submission of submittal.
- Continued submission of RFI.
- Continue tacking long lead items.
- Continue to follow up with the dewatering permit.



Section IV – Progress Photos



Stalco Mason subcontractor 82 is installing the waterproofing layer and then the wire mesh for the first skim coat of the EIFS.



Section IV – Progress Photos



Stalco Mason subcontractor 82 is installing the final layer of stucco and cleaning the finish EIFS.



Section IV – Progress Photos



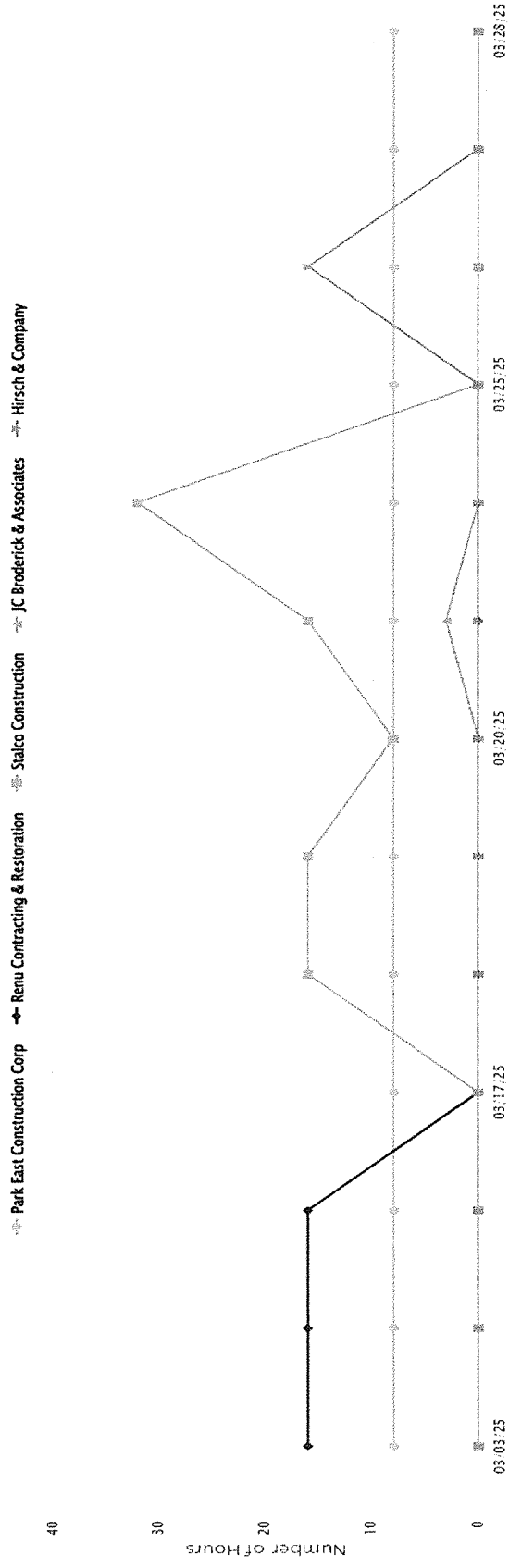
Stalco subcontractor Arrow has installed the three new windows on the second-floor dormer.

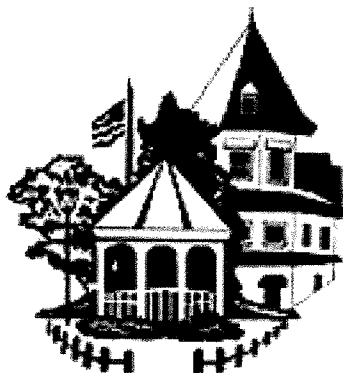


Section V – Workforce Summary – Company/Hours April 2025

Daily Log Manpower Report

MANPOWER GRAPH





Amityville Public Library

April 2025

End of Progress Report

**Amityville Public Library
Treasurer's Report
April 2025**

I worked at the library last month on April 3 and April 16 for a total of 4.5 hours. During this time, I verified cash disbursements and signed checks, reviewed payroll adjusting journal entries, verified cash receipts and reconciled the accounts. I continue to review for appropriateness of expenditures, proper assignment of expense and income accounts, and internal controls in place.

Four accounts have been reconciled for the period ending April 30, 2025 (Bank reconciliations are attached).

<u>Account</u>	<u>Acct. #</u>	<u>Ending Book Balance</u>
M&T Bank/Checking	3420002848	\$ 5,052,637.67
M&T Bank/Capital	5010002540	700,789.55
M&T Bank/Library Bonds	9888109254	853,899.87
NYLAF	73306-201	5,886,723.83

Total Warrants reviewed:	\$ 150,807.43	Operating Check #'s:	14667-14762
Total Warrants reviewed:	\$ 234,871.23	Lib Bond Check #'s:	1053-1062
Total Warrants reviewed:	\$ 8,370.00	Capital Fund Check #:	1136-1137
VOIDS:	#14715, #14717		

Congratulations on the passing of the library budget, and welcome Kaitlin Handler to the Board of Trustees.

Ann R. Guarascio
516-317-2372
May 05, 2025

PURCHASE ORDER
AMITYVILLE PUBLIC LIBRARY
19 John Street
AMITYVILLE, NY 11701

TEL: (631) 264-0567
FAX: (631) 265-2006

P.O. Number: TS042501-25
Date: April 25th, 2025

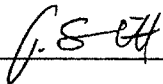
Fed. ID# 11-1856080

Vendor: Belfor Property Restoration
60 Raynor Avenue
Ronkonkoma, NY 11779

ITEM #	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
		Replacement of downstairs hallway ceiling tile. Proposal #24-277-1 Details attached.		

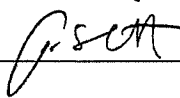
Prepared By: Todd Schlitt

Preparer's Signature



AUTHORIZING SIGNATURE: Todd Schlitt

Signature



Title: Library Director

Expenditure Code: 4523

Sub-Total	\$
Freight	\$
Miscellaneous	\$
TOTAL	\$ 25,000.00



Any Changes in this purchase order must be in writing and with approval from our authorized agent. Any such failure that results in documentable third party costs will be deducted from the vendor's invoice. Failure on part of vendor to meet terms and delivery dates will void this purchase order unless such changes are authorized in revised Purchase Order. Amityville Public Library will not be responsible for purchases made without prior authorization from the Board of Trustees or the Director except as otherwise stated herein. *All invoices and shipping reports must include this purchase order number.*



Proposal No. 24-277-1
April 02, 2025

Proposal

Amityville Public Library

Attn: John Miccoli

Re: Basement Renovations – Ceilings

Belfor Property Restoration is pleased to submit this Proposal for the work required as referenced above. We are confident that we offer a complete solution to your construction needs and that you will find that we work at the highest level of professionalism. Below, you will find a descriptive breakdown of all the work included in our Proposal. These items have been prepared after careful review of the documents and information at our disposal during the bid process. It is our intent to provide as complete proposal as possible for your review and consideration.

Scope of Work – labor and materials to complete the following:

Areas:

- All hallways in basement

Scope:

- All content manipulation and removal labor
 - All site protection material and labor
 - Demo of all lights, supply and install temp lighting for work
 - Detach and resetting of all existing grills, exit signs, smoke detectors, fire alarm systems, cameras etc.
 - Demo of all ceilings
 - Supply and installation of all new grid and ceiling tile.
 - All content manipulation and reset labor
 - Clean up all areas, ready for occupancy.
- Note: All new light fixtures are to be supplied by others.

Total Price: \$25,000.00

This proposal details the specific work to be completed. Additional work beyond that which is specified in this Proposal will be through separate proposal(s) and/or change order(s) detailing the additional/changed scope of work as well as the terms and pricing of the additional work. Work will be scheduled after a signed copy of this Proposal is received by BELFOR.

Unless noted otherwise, the customer is required to provide heat, water and electricity on-site for the duration of this project. The customer is responsible for providing continuous access to the project area during normal business hours, Monday - Friday, 8:00 am - 5:00 pm. Where an item is being replaced, we will be matching the existing item's quality, color, finish, texture or material as close as possible where applicable unless noted otherwise, there is no guarantee either specified or implied on exact matches. This estimate does not include hazardous material testing or abatement unless specifically detailed in the following estimate.

This proposal is written in accordance with Region 4 ESC contract R200101 and is a prevailing wage project.

60 Raynor Avenue, Ronkonkoma, NY 11779 • ph: 866.964.8900 • fx: 631.964.8901



Clarifications/Exclusions:

- Proposal based upon site walk and verbal directives
- No drawings or specs provided for this work
- Plumbing – proposal includes furnish and install of new slop sink in utility room
- Plumbing – existing isolation valves are assumed in working order – no new valves included in this proposal
- No work other than that which is depicted in the Scope of Work will be performed by this contractor unless agreed upon in writing.

We thank you in advance for affording us the opportunity to present this Proposal. Please do not hesitate to contact us with any questions or concerns. We look forward to the prospect of working with you on this project.

Regards,

Anthony Castillo
Belfor Property Restoration