

# **LIBRARY BOARD OF TRUSTEES**

## **AMITYVILLE PUBLIC LIBRARY AGENDA**

**Wednesday, November 16, 2022  
6:00 p.m.**

- I. **Call to order**
  
- II. **Approval of the minutes from the October 24<sup>th</sup> meeting.**
  
- III. **Financial Officer**
  - **Warrant Sheet # 23-04B**
  - **Warrant Sheet # 23-05A**
  - **Report of Receipts and Disbursements**
  
- IV. **Director's Report**
  - **Treasurer's Report/Hours**
  - **Building Update**
  - **Personnel**
  
- V. **Old Business**
  
- VI. **New Business**
  
- VII. **Adjournment**

**AMITYVILLE PUBLIC LIBRARY**  
**REGULAR BOARD OF TRUSTEES MEETING**

**Wednesday, November 16<sup>th</sup>, 2022**

**6:00 P.M.**

**MINUTES**

**MEETING** was called to order at 6:04 P.M., by Anthony Ceriello.

**PRESENT** Anthony Ceriello; Eileen Taylor; Sharon Tener; Todd Schlitt; Shadd Jamison. **Absent:** Leslie Kretz; Mary Beth Scarola

**MINUTES** of the “Regular Board of Trustees Meeting” held on Monday October 24<sup>th</sup>, 2022 rescheduled from Wednesday October 19<sup>th</sup>, 2022 were approved as submitted, upon motion by Eileen Taylor and seconded by Sharon Tener. All in favor.



**FINANCIAL**

Warrant Sheet #23-04B in the amount of \$80,453.95 and Warrant Sheet #23-05A in the amount of \$94,765.44 approved upon motion made by Eileen Taylor and seconded by Sharon Tener. All in favor

The Claims Auditor Reports and Treasurer Reports for October 2022 approved upon motion by Eileen Taylor and seconded by Sharon Tener. All in favor.

A motion was made to accept the Treasurer’s 6 Hours for October 2022 by Eileen Taylor and seconded by Sharon Tener. All in favor.

A motion was made to accept the Claims Auditor’s 7 Hours for October 2022 by Eileen Taylor and seconded by Sharon Tener. All in favor.

# **DIRECTOR'S REPORT**

## **AMITYVILLE PUBLIC LIBRARY**

Wednesday, November 16, 2022

6:00 p.m.

### **Treasurer's & Claims Auditor's Reports**

The Board is requested to make a motion to approve the Treasurer's Report for October 2022.

The Board is requested to make a motion to approve the Claim Auditor's Report for October 2022.

### **Claims Auditor and Treasurer**

The Claim's Auditor worked hours in 7 hours in October. The Treasurer worked 6 hours in October.

### **Building Update**

The door count was 14,621 in October.

Shadd and I attended the New York Library Association annual conference in Saratoga. It was an informative conference, and we made some connections with vendors we may be able to work with during the renovation process.

The Youth Art Show on Friday November 4<sup>th</sup> brought in over 200 patrons. The library staff did an amazing job with flyers, food, and a band that was incredible. Multiple patrons asked about the bond vote and building project. It could not have gone any better!!

The two public information meetings on Wednesday, October 26<sup>th</sup> and Saturday, November 5<sup>th</sup> had approximately 20 attendees combined and both presentations went well. I, John Tanzi, and Derek Knatz, presented and answered questions regarding the proposed project, the bond payments, as well as the possible apartment complex in the parking lot.

Shadd presented to the Bay Village Civic Association on Tuesday, November 18<sup>th</sup>. I presented to the Amityville Women's Club and the Amityville Rotary club last week as well.

## **Assistant Director**

Todd and I have prepared and completed everything needed for the Bond Referendum Vote. A much needed thanks to School District Clerk, Christian Code who helped during this process.

Todd and I attended the SCLA Annual Dinner on October 20. We accepted the 3<sup>rd</sup> place Suffolk Library Marketing Award on behalf of our library.

The staff is preparing to begin our STEM classes with our new 3D Printer in compliance with our grant. We will most likely start this January. Victoria Lipman and Robert Subject attended the Suffolk County Maker Faire on November 9<sup>th</sup> to showcase our new 3D Printer.

Librarian Rob McGrory applied our library for the Surplus Books Program through the Library of Congress. This will help bolster our collection free of charge.

I attended the training for the new Lending Library System at SCLS on November 14.

## **Personnel**

- Part time Library Clerk, Carol Esposito resigned on November 11<sup>th</sup> due to continuing health issues. The letter is attached. We will all miss Carol and wish her a speedy recovery.
- Assistant Director, Shadd Jamison's review has been pushed back to December in lieu of the bond vote.

## **Old Business**

- Bond vote results

## **New Business**

- Planning on hanging a TV and computer on the wall in the small community room to free up usage of the SMART Board. It should be ready to use by the end of November.

**Respectfully submitted by Todd Schlitt, Library Director**