

# AMITYVILLE PUBLIC LIBRARY AGENDA

Wednesday, March 20th, 2024  
6:00 p.m.

- I. Call to order.
- II. Approval of the minutes from the February 28th meeting.
- III. Guests: Architect, John Tanzi, Project Consultant, John Miccoli, Project Manager, Park East
- IV. Financial Officer
  - Warrant Sheet # 24-09A
  - Warrant Sheet 24-08B
  - Report of Receipts and Disbursements
- V. Director's Report
  - Treasurer's Report/Hours
  - Building Update
  - Personnel
- VI. Old Business
- VII. New Business
- VIII. Adjournment

*John*  
*Mary Beth*

**AMITYVILLE PUBLIC LIBRARY**  
**REGULAR BOARD OF TRUSTEES MEETING**  
**Wednesday, February 28, 2024**  
**6:00 P.M.**  
**MINUTES**

- MEETING:** was called to order at 6:07 p.m. by Eileen Taylor
- PRESENT :** Leslie Kretz, Mary Beth Scarola, Eileen Taylor, Sharon Tener, Todd Schlitt, and Shadd Jamison. Absent: Anthony Ceriello.
- ACCOUNTANT:** At 6:09, Jill Sanders from Cullen & Danowski, joined our meeting via Zoom to review the Library Year End Financial Statements of June 30, 2023. Detail was provided concerning increases and decreases in expenses and revenues as well as the Building renovation expenses.
- MINUTES:** of the Regular Board of Trustees Meeting of January 17, 2024 approved upon motion made by Leslie Kretz, seconded by Mary Beth Scarola.
- FINANCE:** Warrant Sheet 24-07 B in the amount of \$ 112,480.69 and \$ 107,556.58 and Warrant Sheet 24-08A in the amount of \$ 162,229.36 and \$ 21,715.00 approved by motion made by Mary Beth Scarola, seconded by Leslie Kretz.
- The Claims Auditor Report and Treasurer Report approved upon motion by Eileen Taylor, seconded by Sharon Tener.
- BUILDING UPDATE:** To date the library has had 49 responses to the Bid Notice. The bid packages will be opened tomorrow afternoon, February 29<sup>th</sup>. Construction should begin April 15<sup>th</sup>.
- PERSONNEL:** Motion made by MaryBeth Scarola, seconded by Leslie Kretz to hire Maurice Kemp at \$ 25.00 per hour effective January 2, 2024 as part-time security guard. Approved by all.
- Motion made by Mary Beth Scarola, seconded by Sharon Tener to hire part time Adult Librarian Edna Susman, effective February 5, 2024 at a rate of \$ 30.31. Approved by all.
- EXECUTIVE SESSION:** At 7:28 p.m. we went into Executive Session to discuss the Library Health Plan and employee contributions with Todd and Shad. Motion made by MaryBeth Scarola and seconded by Eileen Taylor. The Regular Board Meeting resumed at 7:50 p.m. upon motion made by MaryBeth Scarola and seconded by Sharon Tener. Approved by all.
- OLD BUSINESS:** Upon motion made by Eileen Taylor and seconded by Sharon Tener, the Board approved reimbursements to two employees and Todd Schlitt to correct a miscalculation for family contribution to the NYSHIP health plan from July 2023 to February 2024. Approved by all.

We are waiting to hear from the Union to begin Employee Contract Negotiations.

**NEW BUSINESS:** Motion made by Mary Beth Scarola and seconded by Sharon Tener to approve the Tax Cap Resolution. Approved by all. The amount includes a portion of our payment for the Bond.

Motion made by Sharon Tener, seconded by Eileen Taylor to approve the Trailer Resolution, not to exceed \$ 65,000.00 for the duration of the Building Project. Approved by all.

The 2024/2025 Budget was approved by motion made by Leslie Kretz, seconded by Eileen Taylor. Approved by all.

**ADJOURNMENT:** Motion made by Sharon Tener and seconded by Leslie Kretz to adjourn at 8:02 p.m.