AMITYVILLE PUBLIC LIBRARY

REGULAR BOARD OF TRUSTEES MEETING

Thursday, September 17, 2020

4:00 P.M.
Via Conference Call

MINUTES

MEETING was called to order at 4:05 P.M., by the President, Mary Beth Scarola.

PRESENT Eileen Taylor, Leslie Kretz, Monica Powers, Library Director, Mary Beth Scarola, Anthony Ceriello, Sharon Tener

APPOINTMENT OF BOARD TRUSTEE
The Board voted to appoint Eileen Taylor as Board Trustee to take the place of Board President Salvador Spizzirri who resigned on August 25, 2020. Those voting in favor were Mary Beth Scarola, Leslie Kretz, Anthony Ceriello and Sharon Tener. Ms, Taylor will serve until the date of the next vote. If she chooses, Ms. Taylor can run in April.
The library will have two terms to fill next year and whoever receives the most votes gets the full term and whoever gets the second most votes gets the partial term, regardless of what term they are serving at the time of the vote. Mr. Spizzirri’s term ends on June 30, 2022.
OATH OF OFFICE
Eileen Taylor is sworn in.

REORGANIZATION OF BOARD OFFICERS & COMMITTEE CHAIRPERSONS
Since Board President Salvador Spizirri resigned it is necessary to reorganize the Board Officers. The new officers are:
President: Mary Beth Scarola
Vice President: Anthony Ceriello
Secretary: Leslie Kretz
Financial Officer: Eileen Taylor
Trustee: Sharon Tener

Committees:
Finance & Administration: Mary Beth Scarola & Sharon Tener
Buildings Grounds & Redesign: Leslie Kretz & Sharon Tener
Technology: Anthony Ceriello & Sharon Tener
Personnel & Negotiations: Leslie Kretz, Eileen Taylor, Mary Beth Scarola

MINUTES of the “Regular Board of Trustees Meeting” held on Friday, July 10, 2020 were approved as submitted, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor

Of the Organizational Board Meeting held on Friday, July 10, 2020 were approved as submitted upon motion by Leslie Kretz and seconded by Anthony Ceriello. All in favor.

REPORT OF FINANCIAL OFFICER
As per the Board’s request, each Board Member viewed the “Cash Disbursements Journal”, the “Cash Receipts Journal”, as well as the Library’s “Income Statement” from July 1, 2019 through July 31, 2020 and from August 1, 2019 through August 31, 2020 and from September 1 through September 17, 2020.
APPROVAL OF BILLS

Bills in the amount of $110,126.37, Warrant #21-01(B), incurred from July 1 through July 31, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor.

Bills in the amount of $74,829.92, Warrant #21-02(B), incurred from August 1 through August 31, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor.

Bills in the amount of $54,192.99, Warrant #21-03(A), incurred from September 1 through September 17, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor.

DIRECTOR'S REPORT

Treasurer's Report
Upon motion by Leslie Kretz and seconded by Anthony Ceriello, the Board approved the Treasurer's and Claims Auditor's report for July and August 2020. All in favor.

Claims Auditor & Treasurer
The claims auditor worked 6.5 hours in the month of July 2020 and 6.5 hours in the month of August 2020.
The treasurer worked 5.5 hours in the month of July 2020 and 5.5 hours in the month of August 2020.

Sunday Opening
Upon motion by Sharon Tener and seconded by Anthony Ceriello, the library will be closed on Sunday until further notice. All in favor.

Library Hours
Upon motion by Leslie Kretz and seconded by Sharon Tener the library will open the following hours effective Monday, September 21, 2020. All in favor.

Monday - Thursday, 9:00 a.m. - 8:00 a.m.
Friday, 9:00 a.m. - 5:00 p.m.
Saturday, 9:00 a.m. - 5:00 p.m.
Luscher HVAC, Inc.
Upon motion by Sharon Tener and seconded by Eileen Taylor the Board moved to completely replace the #5 compressor and replace the fan cycle control at the cost of $6,125.00. All in favor.

Insurance
Upon motion by Eileen Taylor and seconded by Leslie Kretz, the Board approved the renewal of insurance with the Cook Maran Agency for 9/1/20 to 9/1/21. The premium will be $32,979.17. This is a .004% increase over last year. All in favor.

Contract Negotiations
Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board appointed James Bowers, attorney at law, to represent the Amityville Public Library in contract negotiations with CSEA, Local 1000 for the new collective bargaining agreement for the term of July 1, 2020-June 30, 2024. Mr. Bower’s fee will be $3,000-$3,500. All in favor.

Cullen & Danowski, LLP
Upon motion by Eileen Taylor and seconded by Leslie Kretz, the board appointed Cullen & Danowski, LLP as accountant for the Amityville Public Library at a fee of $565.00 per month for the fiscal year beginning July 1, 2020 and ending June 30, 2021. This includes the preparation of the monthly financial report, internal control review and advisement. This is a 0% increase over last year. All in favor.

Check Signing
Mary Beth Scarola and Anthony Ceriello must pick up bank paperwork to change the signatures on the library checks.

Personnel
Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board accepted the resignation of Joseph Mulry, part time computer tech, as of August 22, 2020.

Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board recognized that Silder Rodriguez, part time custodian, left the job without prior notice on August 21, 2020.

Patron Problem
Peter Collorafi, an Amityville library patron, has refused to wear a mask in the library. He has been told by the Director that he cannot enter the library without a mask which the library will provide if necessary. He was also told that library
staff will bring any materials he wants to borrow to him outside if he feels he cannot wear a mask.

**Updates**
The Amityville Public Library received $490,708.00 from the Amityville School District.

The Amityville Public Library received $410,634.56 in PILOT payments from the Amityville School District.

The Amityville Public Library received $123.35 from Better World Books.

The Amityville Public Library received $56.60 from SCLS for eCommerce.

The Amityville Public Library received $4,606.74 in PILOT payments from the Town of Babylon.

**Executive Session**
The Board went into executive session at 5:03 p.m. The Board ended executive session at 5:17 p.m.

**Administrative Raises**
The raises for the Administration, consisting of Monica Powers, Director and Grace Marsilla, Senior Account Clerk were tabled.

**CORRESPONDENCE**
A thank you note from Matthew Swit, patron, thanked the library for the curbside service for his tax return forms.

**NEW BUSINESS**
None

**OLD BUSINESS**
None

**NEXT MEETING**
The next “Regular Board of Trustees Meeting” will be held on Thursday, October 15, 2020 at 7:00 P.M.
ADJOURNMENT

There being no further business, the Meeting adjourned at 5:18 P.M.

Minutes by Monica Powers- Director