

# AMITYVILLE PUBLIC LIBRARY AGENDA

Wednesday, December 17, 2025  
7:00 p.m.

- I. Call to order.
  
- II. Approval of the minutes from the November 19<sup>th</sup> meeting.
  
- III. Financial Officer
  - Warrant Sheet # 26-5B
  - Warrant Sheet # 26-6A
  - Report of Receipts and Disbursements
  
- IV. Director's Report
  - Treasurer's Report/Hours
  - Building Update
  - Personnel
  
- V. Old Business
  
- VI. New Business
  
- VII. Adjournment

**AMITYVILLE PUBLIC LIBRARY**

**REGULAR BOARD OF TRUSTEES MEETING**

**Wednesday, December 17<sup>th</sup>, 2025**

**7:00 P.M.**

**MINUTES**

**MEETING**

was called to order at 7:07 P.M., by Anthony Ceriello.

**PRESENT**

**Trustees:** Eileen Taylor, Kaitlin Handler, Anthony Ceriello; Library Director; Todd Schlitt, Assistant Library Director; Shadd Jamison, Business Manager; Donna Gellineau-Matone

**Absent:** Leslie Kretz, MaryBeth Scarola

**Guest:**

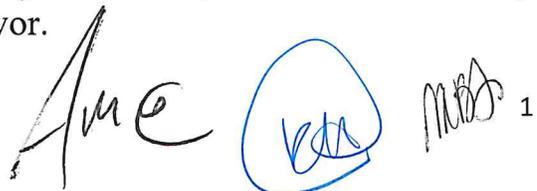
**MINUTES**

of the "Regular Board of Trustees Meeting" held on Wednesday, November 19<sup>th</sup>, 2025, were approved as submitted, upon motion made by Anthony Ceriello and seconded by Kaitlin Handler. All in favor.

**FINANCE**

Warrant Sheet #26-05B in the amount of \$ 275,737.34, \$13,058.76 & \$ 78,813.52.

Warrant Sheet #26-06A in the amount of \$ 21,406.44 approved by motion made by Eileen Taylor and seconded by Anthony Ceriello. All in favor.

Handwritten signatures and initials in blue ink. From left to right: a signature that appears to be 'Ame', a circled signature that appears to be 'Kaitlin', and another signature that appears to be 'MSB' followed by the number '1'.

The Claims Auditor Reports and Treasurer's Report approved upon motion by Anthony Ceriello and seconded by Eileen Taylor. All in favor.

The Claim's Auditor worked 7 hours in November. The Treasurer worked 4.75 hours in November. Motion made by Anthony Ceriello and seconded by Eileen Taylor to approve the hours for the Claims Auditor and Treasurer for November 2025. All in favor.

**PERSONNEL**    Nothing to Report

### **BUILDING UPDATE**

Todd Schlitt reported building count 5,729 in November as compared to 5,419 last November.

Construction Update: A construction update was posted on social media and will also be included on the cover of the January/February newsletter. (Mailed date December 22, 2025).

In summary, the dewatering process for the library project is now complete and all related equipment have been removed from the worksite. The elevator pit is installed and the work on the exterior foundation is in progress. Additional details regarding the dewatering process were previously published in the Amityville Record:

<https://www.amityvillerecord.com/articles/water-contamination-issue-solved-at-amityville-library-work-site/>

Upon motion made by Eileen Taylor and seconded by Kaitlin Handler to approve the Resolution for the following Prime Contractor Potential Change order PCO - #024 #025 & #028 (Construction Project):

<b>Vendor</b>	<b>PO#</b>	<b>Description</b>	<b>Amount</b>
Stalco	LM121801-26	Construction Project	\$12,348.00
Stalco	LM121802-26	Construction Project	\$7,100.10
Stalco	LM121803-26	Construction Project	\$5,292.00

A motion was made by Eileen Taylor and seconded by Anthony Ceriello to approve the following payment applications (Capital Project) All in Favor.:

<b>Vendor</b>	<b>PO#</b>	<b>Description</b>	<b>Amount</b>
Stalco	LM121701-26	Construction Project	\$ 67,918.81
Stalco	LM121702-26	Construction Project	\$111,243.87

**OLD BUSINESS**

The Library Logo and Website Committee continues to meet with the vendor Library Market’s representative to finalize the pages for the website. The library calendar is live, and patrons are currently using the virtual and contactless Square platform to sign up for library programs, services and activities. Launch tentatively scheduled for Monday, January 5<sup>th</sup>.

**NEW BUSINESS**

Currently the library’s internet service provider (ISP) is Crown Castle but in July will be switching to Lightpath as a part of a coordinated order with SCLS.

A resolution to approve upgrading our services to 2GBps with Lightpath in the amount not to exceed \$15,500.00/yr for a 5 year contract; motion was made by Eileen Taylor and seconded by Anthony Ceriello. All in Favor.

Resolution to approve a \$500,000 transfer from NYCLASS Bond account to the Library Bond account to cover construction related expenses. Motion made by Anthony Ceriello and seconded by Eileen Taylor, all in favor.

**EXECUTIVE SESSION:**

**ADJOURNMENT**

Motion made by Anthony Ceriello and seconded by Eileen Taylor to adjourn the meeting at 7:50 PM. All in favor.



# Monthly Progress Report

November 2025

Amityville Public Library



Report prepared by Christopher Bueno





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*Providing Leadership,  
Integrity, and Building  
Excellence since 1989*



## Section I – Program Summary

### November 2025

#### **Project Summary**

- New Children's Areas Sections.
- New Circulation Areas.
- New Study Rooms.
- New Public Restrooms.
- New Meeting Rooms.
- New Exterior 2<sup>nd</sup> floor Terrace.
- New 2<sup>nd</sup> Floor Staff Work Rooms.
- New Elevator.
- New Mechanical Equipment for Extension.
- New Building Fire Alarm System.
- New Light Fixtures.



## Section II - Work Progress November 2025

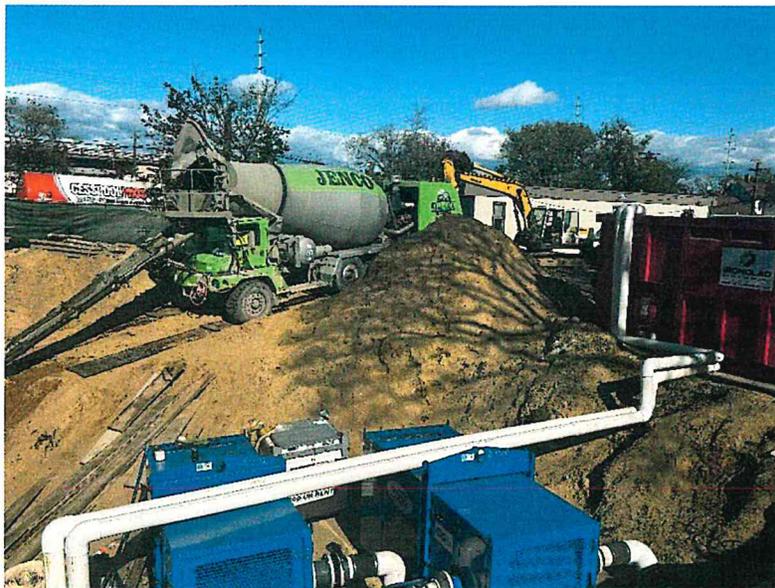
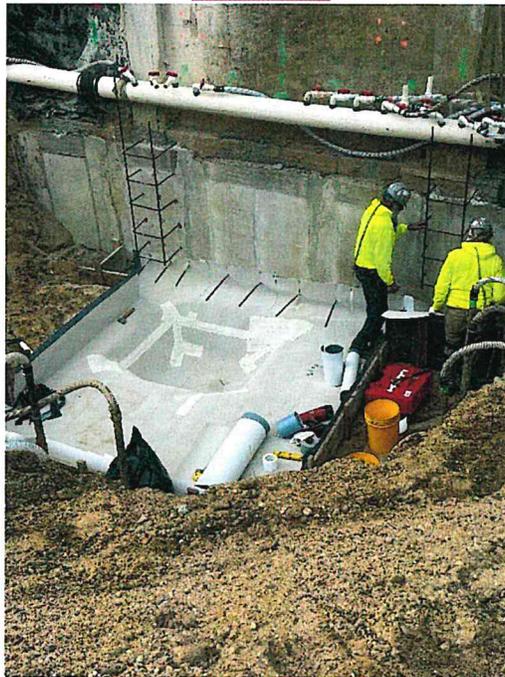
- Stalco dewatering subcontractor ADG has fully demobilized from the site and has completed its sequence of work.
- Stalco sitework contractor Watral remobilized to open the existing footing to allow for underpinning to be installed by York concrete.
- Stalco subcontractor, York Construction, to start installing rebar and concrete for the elevator mat slab and elevator pit walls.
- Stalco to have the Elevator shaft built at half height and keyed to allow ADG to demobilize the dewatering equipment.
- Stalco waterproofing subcontractor Restor has waterproofed the elevator mat slab and elevator shaft walls to allow for backfill and compaction.
- JCB has completed its sequence of work; no additional water samples will be required moving forward.
- Continued with RFI submission.
- Continue tracking long lead items.



## Section III – Work Planned December 2025

- Stalco subcontractor York Construction, to continue installing rebar and concrete for the elevator pit walls at full height.
- Stalco Subcontractor to finish installing waterproofing material to allow the elevator pit to be completed.
- Stalco subcontractor Watral, to start digging out the site to allow York to form and install a new concrete footing for the new building addition.
- Stalco to continue forming and pouring additional column footings required for the new building addition.
- Continued submission of RFI.
- Continue tacking long lead items.

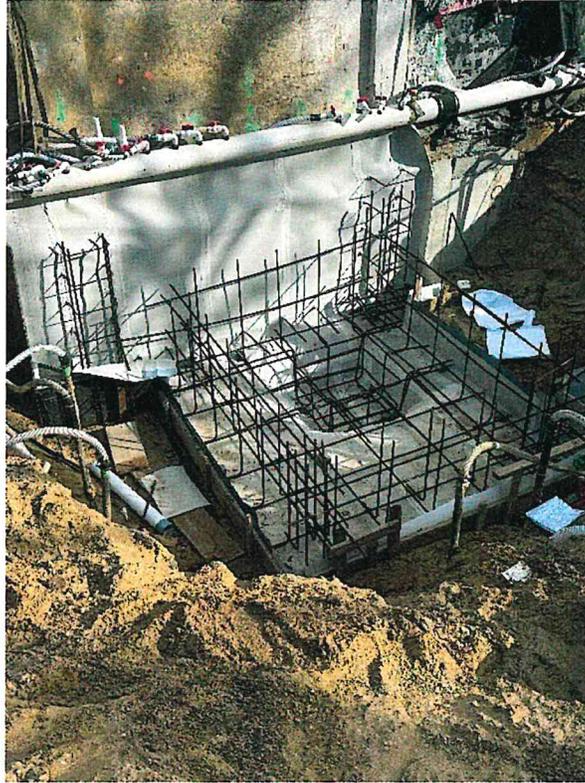
## Section IV – Progress Photos



Stalco, waterproofing subcontractor, Restor installed the new waterproofing before pouring the elevator concrete slab.



## Section IV – Progress Photos



Stalco, Concrete subcontractor York, installing the rebar for the elevator pit walls and pouring the elevator pit slab.



## Section IV – Progress Photos



Stalco, concrete subcontractor, York poured the elevator pit walls, and Restor waterproofed the exterior walls to allow backfill and compaction.

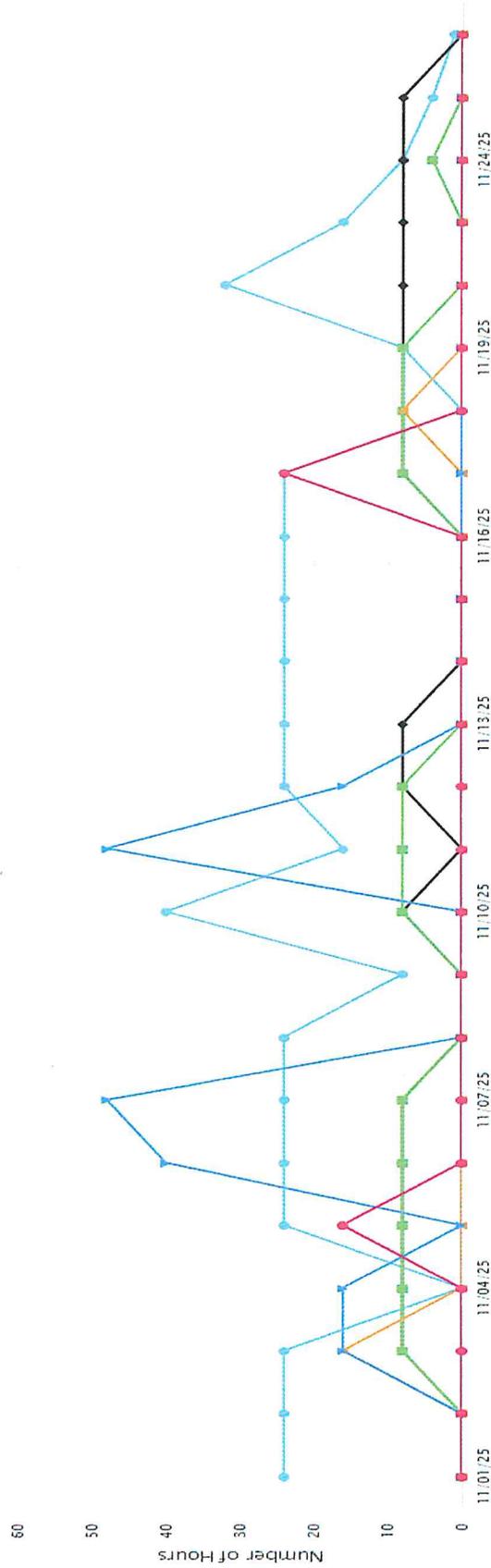


# Section V – Workforce Summary – Company/Hours November 2025

## Daily Log Manpower Report

### MANPOWER GRAPH

American Dewatering and Grouting LLC    Park East Construction Corp    Sialco Construction    Wairal Brothers Inc.    York Concrete    Restor Technologies Inc





Amityville Public Library  
November 2025  
End of Progress Report