

APPROVED

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING

Thursday, February 11, 2021

6:30 P.M.

MINUTES

MEETING was called to order at 6:25 p.m. by President Mary Beth Scarola

PRESENT Anthony Ceriello, Monica Powers, Library Director, Mary Beth Scarola, Eileen Taylor, Sharon Tener

MINUTES of the "Regular Board of Trustees Meeting" held February 11, 2021 were approved as submitted, upon motion by Anthony Ceriello and seconded by Sharon Tener. All in favor.

REPORT OF FINANCIAL OFFICER

As per the Board's request, each Board Member viewed the "Cash Disbursements Journal", the "Cash Receipts Journal", as well as the Library's "Income Statement" from January 1 through January 31, 2021 and from February 1 through February 10, 2021.

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[Signature]

APPROVAL OF BILLS

Bills in the amount of \$53,828.76, Warrant #21-07(A), incurred from January 1 through January 31, 2021 were approved for payment, upon motion Eileen Taylor and seconded by Anthony Ceriello. All in favor

Bills in the amount of \$17,903.80, Warrant #21-08(A), incurred from February 1 through February 10, 2021 were approved for payment, upon motion by Eileen Taylor and seconded by Anthony Ceriello. All in favor.

DIRECTOR'S REPORT

Treasurer's Report –Upon motion by Sharon Tener and seconded by Anthony Ceriello, the Board made a motion to approve the Treasurer's and Claims Auditor's reports for January 2021. All in favor.

The Claims Auditor worked 6.75 hours in January 2021. The Treasurer worked 6.75 hours in January 2021.

2021/22 Budget

Upon motion by Eileen Taylor and seconded by Anthony Ceriello, the Board approved the Proposed 2021/22 budget with a total operating budget of \$3,066,434 and an amount to be raised by taxes of \$2,944,243.

COVID TAX CREDITS

The Director was advised by the library's accountant, Jill Sanders, that the library was eligible for tax credits under the Federal Emergency Sick Leave. The law was subject to interpretation and according to the library's lawyer, James Bowers, the library is not eligible for the tax credits. Because of the confusion, the IRS is allowing us to amend the 941 forms. The library's payroll company, AccuData will give the library an estimate of how much it will cost to amend the 941 forms.

QuickBooks

QuickBooks has been purchased and migrated over to the Amityville Library's computer.

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Community Cultural Position

The Board wants a staff person to be given the responsibility to oversee community cultural engagement. The person in this position will reach out to the community and could possibly put flyers in local stores to advertise Amityville Library programs. This person should also contact Leslie Kretz for the contact information of the two people offended by our lack of Black History programs and by letter or phone to apologize for the library not scheduling appropriate programs. In the October or November meeting, the Board must be informed of the programs for Black History Month.

Updates

The Amityville Library received \$700.00 refund from Brooklyn Botanic Garden for a cancelled bus trip.

The Amityville Library received \$232.53 from SCLS for eCommerce for the 4th quarter of 2020.

The Amityville Library received \$23.37 from Securitas Security Services.

Personnel

Upon motion by Sharon Tener and seconded by Eileen Taylor, Board accepted the resignation of Sabrina Weeger, page, as of January 23, 2021.

The Board accepted the resignation of Monica Powers, Director as of March 30, 2021.

Executive Session

Start 7:08 p.m.

End:

Meeting adjourned at :

Next meeting: March 18, 2021 at 6:30 p.m.

Minutes by Monica Powers-Director

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