

**APPROVED**

**AMITYVILLE PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**ORGANIZATIONAL MEETING**

**WEDNESDAY, JULY 28, 2021**

**6:06 P.M.**

**Organizational Meeting was called to order at 6:06 p.m. by Mary Beth Scarola.**

**Present: Leslie Kretz, Anthony Ceriello, Mary Beth Scarola, Sharon Tener, Grace Marsilla, Todd Schlitt**

**Absent: Eileen Taylor**

- 1. Election of Board Officers. As per the Library's By-Laws, the term of office shall be one year commencing July 1, 2021, through June 30, 2022. No officer may serve in the same office for more than two (2) consecutive terms. Board Officers will remain the same.**

<b>President</b>	<b>Mary Beth Scarola</b>
<b>Vice President</b>	<b>Anthony Ceriello</b>
<b>Secretary</b>	<b>Leslie Kretz</b>
<b>Financial Officer</b>	<b>Eileen Taylor</b>
<b>Trustee</b>	<b>Sharon Tener</b>

- 3. Appointment of Committee Chairpersons. Chairpersons shall remain the same.**

<b>Finance and Administration</b>	<b>Sharon Tener and Mary Beth Scarola</b>
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**Building, Grounds, Redesign  
Technology**

**Leslie Kretz & Sharon Tener  
Sharon Tener & Anthony  
Ceriello**

**Personnel, Negotiations**

**Eileen Taylor, Leslie Kretz &  
Mary Beth Scarola**

4. **Motion to adopt the annual calendar for the fiscal year 2021/2022**  
It was noted that the library budget vote will be held Tuesday April 5, 2022.  
Upon motion made by Sharon Tener and seconded by Anthony Ceriello, the dates for the annual calendar were approved. All in favor
5. **Motion by Sharon Tener and seconded by Anthony Cerillo to appoint James Bowers as Legal Counsel for the Amityville Public Library, from July 1, 2021 – June 30, 2022, at an annual retainer of \$6,500.00. All in favor**
6. **Motion by Anthony Ceriello and seconded by Sharon Tener to appoint the Accounting Firm of Cullen & Danowski, LLP as the Accountant for the Amityville Public Library, at a fee of \$565.00 per month for the fiscal year beginning July 1, 2021 and ending June 30, 2022. This also includes preparation of the monthly financial report. All in favor**
7. **Motion by Anthony Ceriello and seconded by Sharon Tener to appoint Cullen & Danowski, LLP as the auditor for the Amityville Public Library, at an annual fee of \$11,850.00, for the year ending June 30, 2022. All in favor**
8. **Motion by Anthony Ceriello and seconded by Sharon Tener to confirm the contract and appointment of Anne Guarascio as Treasurer at the fee of \$325.00 per month for the period August 1, 2021, through July 31, 2022. All in favor.**
9. **Motion by Anthony Ceriello and seconded by Sharon Tener to confirm the contract and appointment of Dianne Sheffield as Claims Auditor at the fee of \$325.00 per month for the period of August 1, 2021, through July 31, 2022. All in favor.**

10. Motion by Sharon Tener and seconded by Anthony Ceriello to appoint the Cook Maran Agency as Insurance Broker for the Amityville Public Library from September 1, 2021, to August 31, 2022. All in favor.
11. Motion by Anthony Ceriello and seconded by Sharon Tener to appoint Luscher HVAC, Inc. for preventative maintenance on equipment from May 21, 2021, to April 30, 2022, at the cost of \$2,775.00. All in favor.
10. Motion by Anthony Ceriello and seconded by Sharon Tener to designate the People's Bank as the official depositor banks of monies received by tax levy or otherwise. All in favor
12. Motion by Anthony Ceriello and seconded by Sharon Tener to designate the South Bay Amityville and the South Bay East Massapequa, as well as the Amityville Record newspapers for the publication of legal notices of budget votes, trustee elections and bid announcements. All in favor.
13. Motion by Anthony Ceriello and seconded by Sharon Tener to approve payment of all normally incurring bills. All in favor
14. Motion by Anthony Ceriello and seconded by Shron Tener to approve the following list of authorized credit card users at their stated amounts:

Todd Schlitt	\$ 5,000.00
Mary Gorden Ray	\$ 1,000.00
Eddie Estrada-Najera	\$ 500.00
Linda Ferraro	\$ 500.00
Celine Lieffrig	\$ 500.00
Melissa McNelis	\$ 500.00
Steven Soper	\$ 500.00

### **ADJOURNMENT**

**There being no further business, the Meeting adjourned at 6:26 P.M. upon motion by Sharon Tener and seconded by Anthony Ceriello. All in favor**

**Minutes submitted by: Grace Marsilla**