

AMITYVILLE PUBLIC LIBRARY

REGULAR BOARD OF TRUSTEES MEETING

Wednesday, July 20, 2022, 2022 6:00 P.M.

MINUTES

MEETING was called to order at 6:05 P.M. by Mary Beth Scarola

PRESENT Anthony Ceriello, Eileen Taylor, Sharon Tener, Mary Beth Scarola, Todd Schlitt and Shadd Jamison. Absent: Leslie Kretz

ORGANIZATION MEETING called to order at 6:10 p.m.

Effective July 1, 2022 through June 30, 2024 the Board of Trustees Officers are:

- President: Anthony Ceriello
- Vice President: Eileen Taylor
- Secretary: Sharon Tener
- Treasurer: Leslie Kretz
- Trustee: MaryBeth Scarola

Appointments

- Luscher HVAC Inc. to maintain our HVAC system
- Cullen and Danowki, LLP as the Accounting firm
Motions made by Eileen Taylor seconded by Sharon Tener.
- Andrew Martingale as the Library Attorney at the rate of \$ 250.00 per hour.
Motion made by Sharon Tener seconded by Eileen Taylor
- Skinner Faber as our Claims Auditor for the Board
- Anne Guarascio as Treasurer for the Board
Motions made by Anthony Ceriello, seconded by Sharon Tener
- Epic Insurance as the Insurance Agent for the Library
Motion made by Anthony Ceriello, seconded by Eileen Taylor
- People's United Bank for the Library Banking accounts, effective Labor Day to be known as M&T Bank.
Motion made by Eileen Taylor, seconded by Anthony Ceriello

- Official Notice Publications to remain with South Bay Newspaper and The Amityville Record
Motion made by Sharon Tener, seconded by Anthony Ceriello

- Credit Card Authorization as follows:

Todd Schlitt Director	\$ 5,000.00
Shad Jamison, Ass't Dir.	\$ 5,000.00
Linda Ferraro, Librarian:	\$ 500.00
Melissa McNelis, Librarian:	\$ 500.00
Mary Gordon Ray, Sr. Library Clerk:	\$ 500.00

Motion made by Eileen Taylor, seconded by Sharon Tener

Organization meeting adjourned at 6:24 p.m

MINUTES of the Regular Board of Trustees Meeting of June 15, 2022 approved upon motion made by Eileen Taylor and seconded by Sharon Tener.

FINANCIAL REPORTS WARRANT SHEETS AS FOLLOWS:

Warrant Sheet 22-12B in the amount of \$ 125,058.44 and Warrant Sheet 23-01A in the amount of \$ 90,160.95.
All approved by Sharon Tener and seconded by Anthony Ceriello.
The Treasure Report and Claims Auditor Report approved by Eileen Taylor and seconded by Sharon Tener.

NEW BUSINESS

The Proposal submitted by EnviroScience for an asbestos and lead inspection not to exceed \$ 9,440.00 was approved with a motion made by Sharon Tener and seconded by Eileen Taylor.

The Board will have a special meeting on August 24, 2022 to discuss building plans and a Bond Vote.

OLD BUSINESS

With a motion made by Eileen Taylor and seconded by Sharon Tener the Library will close at 5:00 p.m. on August 19, 2022 for Lock-In. This program is for teens who have completed the Summer Reading Program.

The Board discussed Grace Marsilla's evaluation and increase.

Executive session was called at 6:45 p.m. and it was decided to offer Grace a 3% increase, by unanimous decision effective July 1st. Executive session ended at 6:49.

Our Purchase and Workplace Violence policies were approved. Motion made by Eileen Taylor, seconded by Sharon Tener.

ASSISTAND DIRECTOR

Shadd continues to attend local events in the community, promoting the Library and the Summer Reading Club. The response has been very positive. To date, 230 patrons have signed up for the Reading Program.

The Local Business Expo held on July 9, 2022 was very successful and Shadd is planning a Community Resource Fair on Saturday October 15, 2022.

PERSONNEL

Motion made by Anthony Ceriello and seconded by Sharon Tener to promote Melissa McNelis from Librarian II to Librarian III at a salary increase to \$ 74, 118.00.

Motion made by Sharon Tener and approved by Anthony Ceriello to extend p/t Clerk Carol Esposito's leave of absence until September 26, 2022.

ADJOURNMENT

Meeting adjourned at 7:40p.m. by motion made by Sharon Tener and seconded by Eileen Taylor.