

AMITYVILLE PUBLIC LIBRARY AGENDA

Wednesday, July 17th, 2024
6:00 p.m.

- I. Call to order.

- II. Approval of the minutes from the June 19th meeting.

- III. Financial Officer
 - Warrant Sheet # 24-12-B
 - Warrant Sheet #25-1-A
 - Report of Receipts and Disbursements

- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel

- V. Old Business

- VI. New Business

- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING
Wednesday, June 19, 2024
6:00 P.M.
MINUTES

MEETING: was called to order at 6:02 p.m. by Anthony Ceriello.

PRESENT: Anthony Ceriello, Sharon Tener, Eileen Taylor, Todd Schlitt, and Shadd Jamison.
Absent: Leslie Kretz, Mary Beth Scarola,

MINUTES: of the Regular Board of Trustees Meeting of May 22, 2024 approved upon motion made by Sharon Tener seconded by Eileen Taylor. All in favor.

FINANCE: Warrant Sheet 24-11 B in the amount of \$ 159,357.77 and \$ 51,875.87 and Warrant Sheet 24-12A in the amount of \$ 27,620.45 and \$ 6,750.00 approved by motion made by Sharon Tener, seconded by Eileen Taylor. All in favor.

The Treasurer Report and Claims Audit Report approved upon motion by Eileen Taylor, seconded by Sharon Tener. All in favor.

EXECUTIVE SESSION:

At 6:40 p.m. the Board of Trustees entered Executive Session to discuss personnel issues, by motion made by Eileen Taylor and seconded by Sharon Tener. The Regular meeting reconvened at 6:55 p.m.

BUILDING UPDATE:

As of now we are ahead of schedule.

PERSONNEL: Business Manager Raquel Wolf-Rosen will begin work on Monday July 15th

Motion made by Sharon Tener, seconded by Eileen Taylor to grant Part time Library Clerk Chanel McCullough leave of absence.
All in favor.

OLD BUSINESS: Budget Vote: Resolved, that the Board approves and adopts the results of the June 18, 2024 budget for the fiscal year, with the results as follows: Yes 341, No 102. Motion made by Eileen Taylor seconded by Sharon Tener. All in favor.

NEW BUSINESS: Motion made by Sharon Tener, seconded by Eileen Taylor to pay Hirsch & Co. LLC \$9,500.00 for plumbing services related to Building Project. All in Favor

Motion made by Sharon Tener, seconded by Eileen Taylor to pay Intricate Tech Solutions \$28,007.30 for HVAC services related to Building Project. All in Favor.

Leslie R. Kretz
Sharon Tener
Mary Beth Scarola

ADJOURNMENT: Motion made by Eileen Taylor and seconded by Sharon Tener to adjourn the meeting at 7:30 p.m. All in favor.

Amityville Public Library

24-12B

Check Register

June 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
06/03/2024	13606	Fanny Cakes	May 9th "Mum Cupcakes Take & Make"	375.00-
06/03/2024	13607	Anchor Coffee LLC	May 14th "Coffee & Books"	125.00-
06/03/2024	13608	Nadia Campbell-Mitchell	May 7th,21st "Reiki"	200.00-
06/03/2024	13609	Jolanta Bazyte	May.24 "Relax & Recharge/ M.I.Yoga"	925.00-
06/03/2024	13610	Howard Dashkin	May.4,11,18,25 "Latin Mix"	400.00-
06/03/2024	13611	Mayrel Coba	May.4,11,25 "Conversational English"	225.00-
06/03/2024	13612	Ramiro Coba	May.4,11,25 "Conversational English"	225.00-
06/03/2024	13613	Lauren N. Donnelly	May.24 "Spanish Language/C. English"	1,600.00-
06/03/2024	13614	Danielle Hitner	May.24 "Zumba"	625.00-
06/03/2024	13615	Sandra Rovira	May.24 "Chair/Beginners Yoga"	750.00-
06/03/2024	13616	Rosemary Algios	May.24 "ASL"	750.00-
06/03/2024	13617	Harriet Garelick	June Reimbursement	349.40-
06/03/2024	13618	Susan Handler	June Reimbursement	349.40-
06/03/2024	13619	Joan Monteleone	June Reimbursement	349.40-
06/03/2024	13620	Nora Schual	June Reimbursement	349.40-
06/03/2024	13621	Linda Ferraro	June Reimbursement	174.70-
06/03/2024	13622	Frances Millnamow	June Reimbursement	174.70-
06/03/2024	13623	Joan Traugott	June Reimbursement	174.70-
06/03/2024	13624	Adrienne Brosseau	May.24 "Mileage Reimbursement"	67.00-
06/03/2024	13625	Adrienne Brosseau	Spring.24 "School Reimbursement"	825.00-
06/03/2024	13626	Ann Guarascio		312.50-
06/03/2024	13627	Steven Soper	May.24 "Mileage Reimbursement"	9.38-
06/03/2024	13628	Robert Subject	Payment Reimbursement	167.77-
06/03/2024	13629	Amazon Capital Services	A3COCO37OGIAVX	1,079.01-
06/03/2024	13630	CCP Solutions, LLC	AP03	332.80-
06/03/2024	13631	Cengage Learning Inc / Gale	123506	50.98-
06/03/2024	13632	CSEA, Inc.	May Dues	903.53-
06/03/2024	13633	Cullen & Danowski, LLP	ID# 70550	590.00-
06/03/2024	13634	DGT Inc		3,220.00-
06/03/2024	13635	DRP Solutions	AP11	19.17-
06/03/2024	13636	Fusion Networks		100.00-
06/03/2024	13637	Midwest Tape, LLC	2000015934	275.41-
06/03/2024	13638	Midwest-Adult AV	2000001615	246.14-
06/03/2024	13639	Newsday	53493683	231.92-
06/03/2024	13640	Ocean Janitorial Supply, Inc		1,312.75-
06/03/2024	13641	Playaway Products LLC		363.69-
06/03/2024	13642	PSEGLI	0346-5000-72-1	3,385.54-
06/03/2024	13643	Skinnon & Faber, CPAs, P.C.		297.50-
06/03/2024	13644	Staples	NYC 1007943	99.89-
06/03/2024	13645	Staples	NYC 1007943	380.37-
06/03/2024	13646	Sunrise Window Cleaning		155.00-
06/03/2024	13647	Verizon	651-755-985-0001-74	312.31-
06/03/2024	13648	Verizon	455-917-039-0001-41	79.00-
06/04/2024	13649	SCLS - Overdues	AMTY	29.44-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
06/04/2024	13650	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
06/04/2024	13651	FNBO	**** * 5913	3,300.80-
06/04/2024	13652	B&T - Continuations	C0574483	32.51-
06/04/2024	13653	B&T - Aut. Yours	L0771083	294.23-
06/04/2024	13654	B&T - Large Print	L4088893	39.38-
06/04/2024	13655	B&T - YA Instant	L4106363	17.55-
06/04/2024	13656	B&T - Processed	L9304793	506.17-
06/04/2024	13657	B&T - Instant books	L0269893	38.18-
06/17/2024	13658	Organize Me! of NY, LLC	June 3rd "Managing Space"	250.00-
06/17/2024	13659	Green Earth Craft, Inc.	June 4th "Positive Thoughts"	250.00-
06/17/2024	13660	Howard Dashkin	June 1&8 "Latin Mix"	200.00-
06/17/2024	13661	A Time for Kids, Inc.	June 10th "Tiny Tots"	160.00-
06/17/2024	13662	Theresa Maritato	June 13th "Chemo Care Kit"	325.00-
06/17/2024	13663	Fanny Cakes	June 13th "Grillin Cupcakes"	375.00-
06/17/2024	13664	Melissa Krummeck	June 14th "Lighthouse Plank"	500.00-
06/17/2024	13665	Amazon Capital Services	A3COCO37OGIAVX	581.92-
06/17/2024	13666	Amityville Soccer League	Soccer Sponsorship	500.00-
06/17/2024	13667	Christina Mitchell	June 12th "Mileage Reimbursement"	35.10-
06/17/2024	13668	Steven Soper	May/June "Mileage Reimbursement"	5.36-
06/17/2024	13669	DRP Solutions	AP11	2,095.00-
06/17/2024	13670	Environmental Landscaping & Design		549.00-
06/17/2024	13671	EverBank	20416784	198.00-
06/17/2024	13672	First-Citizens Bank & Trust Co.	1750795	121.00-
06/17/2024	13673	Johnson Controls Security Solutions	01300 105203849	1,949.84-
06/17/2024	13674	Luscher		2,081.25-
06/17/2024	13675	Luscher		2,040.50-
06/17/2024	13676	Midwest-Adult AV	2000001615	198.42-
06/17/2024	13677	National Grid	56405-34000	139.09-
06/17/2024	13678	Noah's Ark Workshop		539.60-
06/17/2024	13679	NYS Employees' Health Insurance Pending Account	03577	37,979.40-
06/17/2024	13680	OCLC Inc	10729	562.39-
06/17/2024	13681	Quatela Chimeri PLLC		1,250.00-
06/17/2024	13682	Richner Communications		1,191.13-
06/17/2024	13683	Skinnon & Faber, CPAs, P.C.		245.00-
06/17/2024	13684	The Hartford	14807494	3,119.50-
06/17/2024	13685	The New York Times	904126000	82.00-
06/17/2024	13686	United States Postal Service		1,620.08-
06/17/2024	13687	B&T - Instant books	L0269893	174.89-
06/17/2024	13688	B&T - Aut. Yours	L0771083	148.88-
06/17/2024	13689	B&T - Proc/Fiction	L2124653	1,397.66-
06/17/2024	13690	B&T - Large Print	L4088893	511.10-
06/17/2024	13691	B&T - YA Instant	L4106363	66.32-
06/17/2024	13692	B&T - Children's Bks	L8002843	34.29-
06/17/2024	13693	Supplies Hotline		1,258.40-
Total for 01-0200-000-1 M&T/Checking				\$ 90,355.57-
02-0201-004 M&T/Capital MM				
06/04/2024	1093	A.R.Kropp Co. & Sons		475.00-
06/04/2024	1094	Amityville VFW		2,400.00-
06/04/2024	1095	John Miccoli	ld# 6	3,875.00-
06/17/2024	1096	CALL-A-HEAD	AMITYVILL3	391.00-
06/17/2024	1097	Cassone Leasing, Inc		2,014.00-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
06/17/2024	1098	Quatela Chimeri PLLC		475.00-
06/17/2024	1099	WESCO Distribution Inc.	04285-99	669.13-
Total for 02-0201-004 M&T/Capital MM				\$ 10,299.13-

Amityville Public Library

#25-1A

Check Register

July 1-12, 2024

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1 M&T/Checking				
07/03/2024	13694	Harriet Garelick	Reimbursement July	349.40-
07/03/2024	13695	Susan Handler	Reimbursement July	349.40-
07/03/2024	13696	Joan Monteleone	Reimbursement July	349.40-
07/03/2024	13697	Nora Schual	Reimbursement July	349.40-
07/03/2024	13698	Linda Ferraro	Reimbursement July	174.70-
07/03/2024	13699	Frances Millnamow	Reimbursement July	174.70-
07/03/2024	13700	Joan Traugott	Reimbursement July	174.70-
07/03/2024	13701	Ann Guarascio		337.50-
07/03/2024	13702	Steven Soper	Mileage Reimbursement	5.36-
07/03/2024	13703	Kate Ciannella	May/June 2024 "Qigong"	1,200.00-
07/03/2024	13704	Nadia Campbell-Mitchell	June 4, 18 2024 "Reiki on Zoom"	200.00-
07/03/2024	13705	Mary Kearns	June.24 "One on One Citizenship"	600.00-
07/03/2024	13706	Christopher Fiore	June.24 "Guitar/Ukulele"	960.00-
07/03/2024	13707	Donald Allen	June.24 "Creative Writing"	200.00-
07/03/2024	13708	Lauren N. Donnelly	June.24"CE/SL"	1,600.00-
07/03/2024	13709	Jean A Pulvidente	March/April/May/June.24 "CE"	1,275.00-
07/03/2024	13710	Sandra Rovira	June.24 "CY/BY"	600.00-
07/03/2024	13711	Danielle Hitner	June.24 "Zumba"	500.00-
07/03/2024	13712	Howard Dashkin	May 30/June.2024 "Line Dance Mix"	400.00-
07/03/2024	13713	Jolanta Bazyte	June.24 "MIY/R&R"	800.00-
07/03/2024	13714	Rosemary Algios	June.24 "ASL"	600.00-
07/03/2024	13715	Mayrel Coba	June.24 "Conversational English"	375.00-
07/03/2024	13716	Ramiro Coba	June.2024 "Conversational English"	375.00-
07/03/2024	13717	Advantage Business Equipment		210.00-
07/03/2024	13718	Amazon Capital Services	A3COCO37OGIAVX	867.65-
07/03/2024	13719	Blackstone Publishing	168108	248.94-
07/03/2024	13720	Central Business Systems	AP00	46.23-
07/03/2024	13721	Children's Librarians Association of Suffolk County		95.00-
07/03/2024	13722	CSEA Employee Benefit Fund	Group#289	1,340.54-
07/03/2024	13723	CSEA, Inc.	June.13th & 27th 2024 "Dues"	574.22-
07/03/2024	13724	DRP Solutions	AP11	2,114.13-
07/03/2024	13725	Edgardo Estrada Najera	Mileage Reimbursement	21.17-
07/03/2024	13726	Fast Signs		297.00-
07/03/2024	13727	First-Citizens Bank & Trust Co.	1750795	497.34-
07/03/2024	13728	Fusion Networks		100.00-
07/03/2024	13729	JanWay Company USA, Inc.	10469	640.00-
07/03/2024	13730	Luscher		675.00-
07/03/2024	13731	Midwest-Adult AV	2000001615	179.07-
07/03/2024	13732	Ocean Janitorial Supply, Inc		270.30-
07/03/2024	13733	Playaway Products LLC		311.20-
07/03/2024	13734	PSEGLI	0346-5000-72-1	4,822.40-
07/03/2024	13735	Quatela Chimeri PLLC		75.00-
07/03/2024	13736	SCLS Telecommunications	ID#AMTYT	12,200.00-
07/03/2024	13737	Searles Graphics, Inc.	July/Aug 2024 Newsletter	5,836.00-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
07/03/2024	13738	Suffolk Cooperative Library System	ID# AMTY	2,750.00-
07/03/2024	13739	Skinnon & Faber, CPAs, P.C.		175.00-
07/03/2024	13740	Staples	NYC 1007943	102.25-
07/03/2024	13741	Sunrise Window Cleaning		155.00-
07/03/2024	13742	Verizon	651-755-985-0001-74	309.30-
07/03/2024	13743	Verizon Business	Y2750953	4.53-
07/03/2024	13744	VFW Post 7223, Amityville		100.00-
07/03/2024	13745	Winters Bros. Hauling of LI, LLC	21-15788 0	423.83-
07/03/2024	13746	Amityville Rotary Charitable Fund		500.00-
07/03/2024	13747	Playaway Products LLC		56.99-
07/03/2024	13748	SCLS - Overdues	AMTY	48.64-
07/03/2024	13749	B&T - Continuations	C0574483	44.43-
07/03/2024	13750	B&T - Instant books	L0269893	68.23-
07/03/2024	13751	B&T - Aut. Yours	L0771083	1,274.02-
07/03/2024	13752	B&T - Proc/Fiction	L2124653	87.31-
07/03/2024	13753	B&T - Large Print	L4088893	225.07-
07/03/2024	13754	B&T - Children's Bks	L8002843	45.13-
07/03/2024	13755	B&T - Processed	L9304793	686.04-
07/05/2024	13756	B&T - Processed	L9304793	752.20-
07/05/2024	13757	B&T - YA	L9422923	120.85-
07/05/2024	13758	Cengage Learning Inc / Gale	123506	77.97-
07/05/2024	13759	Hartcorn Plumbing & Heating, Inc.	AMI-190	7,141.83-
07/05/2024	13760	Noble Elevator Comp. Inc.		422.30-
07/05/2024	13761	Staples	NYC 1007943	53.94-
07/05/2024	13762	The Hartford -Disability	Pol# LNY 334759	245.79-
07/08/2024	13763	FNBO	**** ** 5913	2,381.09-
07/08/2024	13764	Rotary Club of Amityville	Dues 2024-2025	240.00-
07/08/2024	13765	Coachman Luxury Transport	AmityPLMC	2,249.00-
07/12/2024	13766	Culinary Institute of America		2,784.00-
07/03/2024		Playaway Products LLC		63.74-
Total for 01-0200-000-1 M&T/Checking				\$ 66,959.23-
02-0201-004 M&T/Capital MM				
07/05/2024	1100	CALL-A-HEAD	AMITYVILL3	391.00-
07/05/2024	1101	Cassone Leasing, Inc	Cust # 98613	2,014.00-
07/05/2024	1102	John Miccoli	Id# 6	2,375.00-
07/05/2024	1103	Quatela Chimeri PLLC		441.18-
07/12/2024	1104	Commercial Instrumentation Services, INC.		1,843.04-
07/12/2024	1105	Hirsch & Co LLC		9,500.00-
07/12/2024	1106	Intricate Tech Solutions		28,007.30-
Total for 02-0201-004 M&T/Capital MM				\$ 44,571.52-



Monthly Progress Report

June 2024

Amityville Public Library



Report prepared by Christopher Bueno



PARK EAST
CONSTRUCTION
CORP.



Section I – Program Summary

June 2024

Project Summary

- New Children Areas Sections.
- New Circulation Areas.
- New Study Rooms.
- New Public Restrooms.
- New Meeting Rooms.
- New Exterior 2nd floor Terrace.
- New 2nd Floor Staff Work Rooms.
- New Elevator.
- New Mechanical Equipment for Extension.
- New Building Fire Alarm System.
- New Light Fixtures.



Section III – Work Planned July 2024

- Mobilize mini excavator and mini auger drilling machine.
- Relocate the water from the water table into the new dry wells from the dewatering system.
- Continue excavating to start underpinning the existing elevator foundation.
- Intricate to relocate return ductwork for AC-1 floor vents in the main core library to have the condenser unit up and running.
- Continued submission of submittal.
- Continued submission of RFI.
- Continue tacking long lead items.



Section IV – Progress Photos



Building exterior demolition completed. Partition wall separating the main core library to have Tyvek, waterproof and liquid membrane for sealing the remaining perimeter.



Section IV – Progress Photos



Temp sanitary ejector line installed to allow excavation to continue for proposed new elevator pit.