

AMITYVILLE PUBLIC LIBRARY

AGENDA

Wednesday, July 16th, 2025
7:00 p.m.

- I. Call to order.
- II. Approval of the minutes from the June 18th meeting.
- III. Financial Officer
 - Warrant Sheet # 25-12B
 - Warrant Sheet # 26-1A
 - Report of Receipts and Disbursements
- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel
- V. Old Business
- VI. New Business
- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING

Wednesday, June 18th, 2025

7:00 P.M.

MINUTES

MEETING

was called to order at 7:05 P.M., by Anthony Ceriello.

PRESENT

Trustees: Anthony Ceriello, Eileen Taylor, Sharon Tener; Library Director; Todd Schlitt, Assistant Director; Shadd Jamison

Absent:, Business Manager; Donna Gellineau-Matone; Leslie Kretz; MaryBeth Scarola

MINUTES

of the "Regular Board of Trustees Meeting" held on Wednesday, May 21st, 2025, were approved as submitted, upon motion made by Eileen Taylor and seconded by Sharon Tener. All in favor.

FINANCE

Warrant Sheet #25-11B in the amount of \$32,753.18, \$157,400 & \$84,897.79.
Warrant Sheet #25-12A in the amount of \$42,949.41, & \$263,984.33. approved by motion made by Eileen Taylor and seconded by Sharon Tener. All in favor.

The Claims Auditor Reports and Treasurer's Report approved upon motion by Eileen Taylor and seconded by Sharon Tener. All in favor.

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The Claim's Auditor worked 7.75 hours in May. The Treasurer worked 5.25 hours in May. Motion made by Eileen Taylor and seconded by Sharon Tener to approve the hours for the Claims Auditor and Treasurer for May 2025. All in favor.

Todd Schlitt discussed the remaining budget for FY 24-25.

PERSONNEL

Carina Wong-Schultz will now be only working Saturdays as she has received full time employment.

Shadd Jamison posted a Part-time Library Clerk position on select library websites and emailing lists. The application deadline is July 1st.

A candidate for a Part-time Librarian I position will be interviewed by Shadd Jamison and Melissa McNelis next week. Shadd Jamison briefly discussed providing optional AFLAC insurance to staff members in the near future.

BUILDING UPDATE

Todd Schlitt discussed the dewatering process and pumping. Todd explained that all surrounding water must be drained out of elevator pit to continue with installation.

New telephones were delivered this past Monday and new training will begin this week and next week. All workstations will now have phones. Phone service will be available over Wi-Fi and not copper. The phone service should be about half of the current cost.

24/7 Wi-Fi access is now available in the parking lot.

OLD BUSINESS None

NEW BUSINESS

A motion was made by Sharon Tener and seconded by Eileen Tayloe to approve the Resolution to transfer \$500,000 from NYLAF to our Capital Account. All in Favor.

A motion was made by Sharon Tener and seconded by Eileen Taylor for Park East Construction to receive \$20,405 for Phase 2 Post Bond services. All in Favor.

EXECUTIVE SESSION None

ADJOURNMENT Motion made by Eileen Taylor and seconded by Anthony Ceriello to adjourn the meeting at 7:38 PM. All in favor.

Amityville Public Library

#25-12B

Check Register

June 2025

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
06/02/2025	14866	Harriet Garelick	June Reimbursement	370.00-
06/02/2025	14867	Susan Handler	June Reimbursement	370.00-
06/02/2025	14868	Joan Monteleone	June Reimbursement	370.00-
06/02/2025	14869	Linda Ferraro	June Reimbursement	185.00-
06/02/2025	14870	Frances Millnamow	June Reimbursement	185.00-
06/02/2025	14871	Mary Gordon-Ray	June Reimbursement	185.00-
06/02/2025	14872	Nora Schual	June Reimbursement	185.00-
06/02/2025	14873	Joan Traugott	June Reimbursement	185.00-
06/02/2025	14874	Ann Guarascio	May 2025	315.00-
06/02/2025	14875	Steven Soper	May Mileage Reimbursement	13.44-
06/02/2025	14876	A Shred Away Inc.	April.2025 "Shredding Day"	525.00-
06/02/2025	14877	Maria D'Andrea	May 7th 2025 "Angels in Your Life"	150.00-
06/02/2025	14878	Renato Stafford	May 17th 2025 "Story of Food"	300.00-
06/02/2025	14879	Christopher Fiore	May.2025 "Guitar/Ukulele"	720.00-
06/02/2025	14880	Quadrone Enterprise Inc.	May.25 "Snow Cone Cupcakes"	455.00-
06/02/2025	14881	Lauren Jamison	May.25 "CE & SL"	1,600.00-
06/02/2025	14882	Nadia Campbell-Mitchell	May.25 "Reiki & Meditation"	200.00-
06/02/2025	14883	Kate Ciannella	May.25 "Qigong"	600.00-
06/02/2025	14884	Sandra Rovira	May.25 "Chair & Beginners Yoga"	675.00-
06/02/2025	14885	Danielle Hitner	May.25 "Zumba"	500.00-
06/02/2025	14886	Rosemary Algios	May.25 "ASL"	750.00-
06/02/2025	14887	Marla Matthews	May.2025 "New Beginnings"	200.00-
06/02/2025	14888	Jolanta Bazyte	May.2025 "Morning Intermediate Yoga"	600.00-
06/02/2025	14889	Howard Dashkin	April/May.2025 "Latin Mix"	800.00-
06/02/2025	14890	Amazon Capital Services	A3COCO37OGIAVX	529.35-
06/02/2025	14891	Amazon Capital Services	A3COCO37OGIAVX	212.14-
06/02/2025	14892	CCP Solutions, LLC	AP03	304.79-
06/02/2025	14893	Central Business Systems	AP00	24.51-
06/02/2025	14894	Coachman Luxury Transport	Client ID AmityPLMC	2,634.00-
06/02/2025	14895	CSEA, Inc.	May.2025 Dues	1,255.95-
06/02/2025	14896	Environmental Landscaping And Design, Inc.		988.00-
06/02/2025	14897	First-Citizens Bank & Trust Co.	1750795	497.34-
06/02/2025	14898	FNBO	4988 65** **** 5913	2,313.35-
06/02/2025	14899	Fusion Networks		100.00-
06/02/2025	14900	Hartcorn Plumbing & Heating, Inc.	AMI-190	350.00-
06/02/2025	14901	Midwest Tape, LLC	2000015934	299.33-
06/02/2025	14902	Midwest-Adult AV	2000001615	32.24-
06/02/2025	14903	Ocean Janitorial Supply, Inc	Cust Acct - AMITYLIB	248.00-
06/02/2025	14904	OCLC Inc	10729	586.29-
06/02/2025	14905	PSEGLI	0346-5000-72-1	3,289.92-
06/02/2025	14906	Skinnon & Faber, CPAs, P.C.	5/19/2025 Visit	280.00-
06/02/2025	14907	Staples	NYC 1007943	130.83-
06/02/2025	14908	Staples	NYC 1007943	497.55-
06/02/2025	14909	Suffolk Cooperative Library System	ID# AMTY	212.50-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
06/02/2025	14910	Suffolk County Board of Elections		123.72-
06/02/2025	14911	Ultimate Pest Control Inc	13019	125.00-
06/02/2025	14912	Verizon	651-755-985-0001-74	373.92-
06/02/2025	14913	Verizon	455-917-039-0001-41	119.00-
06/02/2025	14914	Verizon Business	Y2750953	0.27-
06/02/2025	14915	Rotary Club of Amityville	2025 Gift of Life Gala	260.00-
06/02/2025	14916	B&T - Aut. Yours	L0771083	131.31-
06/02/2025	14917	B&T - Aut. Yours	L0771083	326.87-
06/02/2025	14918	B&T - Proc/Fiction	L2124653	792.04-
06/02/2025	14919	B&T - Large Print	L4088893	117.85-
06/02/2025	14920	B&T - Children's Bks	L8002843	332.10-
06/02/2025	14921	B&T - Processed	L9304793	1,024.53-
06/02/2025	14922	B&T - YA	L9422923	18.89-
06/03/2025	14923	SCLS - Overdues	AMTY	35.91-
06/03/2025	14924	Sunrise Window Cleaning		155.00-
06/03/2025	14925	Winters Bros. Hauling of LI, LLC	21-15788 0	518.95-
06/03/2025	14926	New York Daily News	1535477	383.24-
06/03/2025	14927	SCLS Telecommunications	ID#AMTYT	12,200.00-
06/03/2025	14928	Playaway Products LLC		420.54-
06/03/2025	14929	B&T - Processed	L9304793	265.74-
06/16/2025	14930	Sharper Training Solutions, Inc.	May/June 2025 "Computer Kindergarten/1st Grade"	440.00-
06/16/2025	14931	Jolanta Bazyte	May/June 2025 "Relax & Recharge"	600.00-
06/16/2025	14932	Mary Kearns	May.2025 "One on One Citizenship"	750.00-
06/16/2025	14933	Geetu Makin	June.2025 "Palek Chicken/Makin It Healthy/Books"	909.98-
06/16/2025	14934	Anchor Coffee LLC	June.2025"Book Club/Bingo"	375.00-
06/16/2025	14935	Jill Zoccoli	May/June.2025 "Advanced Beginner Mahjong"	2,400.00-
06/16/2025	14936	Rosemary Algios	June.2025 "ASL"	600.00-
06/16/2025	14937	Marla Matthews	June.2025 "New Beginnings"	200.00-
06/16/2025	14939	Lauren Jamison	June.2025 "CE/SL"	1,600.00-
06/16/2025	14940	Fortunate Hand LLC	June.24th 2025 "Quiet Reading Club"	200.00-
06/16/2025	14941	Nadia Campbell-Mitchell	June.2025 "Reiki and Meditation"	200.00-
06/16/2025	14942	Kate Ciannella	June.2025 "Qigong"	600.00-
06/16/2025	14943	Quadrone Enterprise Inc.	June.2025 "C & YA Beach Day Cookies"	280.00-
06/16/2025	14944	Jean A Pulvidente	May/June.2025 "Conversational English"	600.00-
06/16/2025	14945	Danielle Hitner	June.2025 "Zumba"	500.00-
06/16/2025	14946	Jolanta Bazyte	June.2025 "Morning Intermediate Yoga"	600.00-
06/16/2025	14947	Vanessa Holzhauser	June 26th 2025 "Pizza Pan Wreath"	300.00-
06/16/2025	14948	Howard Dashkin	June.2025 "Line/Latin Mix"	400.00-
06/16/2025	14949	Mayrel Coba	May/June.2025 "Conversational English"	600.00-
06/16/2025	14950	Ramiro Coba	May/June.2025 "Conversational English"	600.00-
06/16/2025	14951	Key to My Art	June.2025 "Paint Night"	375.00-
06/16/2025	14952	Christopher Fiore	June.2025 "Virtual Guitar/ Ukulele"	1,200.00-
06/16/2025	14953	Catherine Rose	June.2025 "Bereavement Support Group"	500.00-
06/16/2025	14954	Katharine A. Reccardi	June.2025"Beach Painting"	400.00-
06/16/2025	14955	Christin Nash	June.2025 "Pressed Sun Catcher"	600.00-
06/16/2025	14956	Todd Schlitt	May/June Mileage Reimbursement	149.10-
06/16/2025	14957	American Airpower Museum		675.00-
06/16/2025	14958	Amity Vacuum, Inc.		197.75-
06/16/2025	14959	Amazon Capital Services	A3COCO37OGIAVX	699.05-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
06/16/2025	14960	Cengage Learning Inc / Gale	123506	79.47-
06/16/2025	14961	DRP Solutions	AP11	136.85-
06/16/2025	14962	Environmental Landscaping And Design,Inc.		494.00-
06/16/2025	14963	EverBank, N.A.	20416784	61.85-
06/16/2025	14964	First-Citizens Bank & Trust Co.	1750795	121.00-
06/16/2025	14965	Luscher		753.59-
06/16/2025	14966	National Grid	56405-34000	297.27-
06/16/2025	14967	NYS Employees' Health Insurance Pending Account	03577	40,526.75-
06/16/2025	14968	Ocean Janitorial Supply, Inc	Cust Acct AMITYLIB	181.51-
06/16/2025	14970	Rotary Club of Amityville	Membership Dues	240.00-
06/16/2025	14971	Skinnon & Faber, CPAs, P.C.		297.50-
06/16/2025	14972	Staples	NYC 1007943	83.54-
06/16/2025	14973	Supplies Hotline		192.00-
06/16/2025	14974	The Hartford	14807494	2,961.75-
06/16/2025	14975	United States Postal Service		1,730.75-
06/16/2025	14976	Walter Willie	Juneteenth Event	20.00-
06/17/2025	14977	CSEA, Inc.	June.2025 Dues	900.36-
06/17/2025	14978	B&T - Aut. Yours	L0771083	396.69-
06/17/2025	14979	B&T - Proc/Fiction	L2124653	579.23-
06/17/2025	14980	B&T - Children's Bks	L8002843	31.60-
06/17/2025	14981	B&T - Processed	L9304793	127.68-
06/17/2025	14982	Amazon Capital Services	A3COCO37OGIAVX	397.11-
06/17/2025	14983	Steven Soper	May/June.2025 Mileage Reimbursement	13.44-
06/17/2025	14984	B&T - Processed	L9304793	227.60-
06/18/2025	14985	Sandra Rovira	June.2025 "Chair/Beginners Yoga"	300.00-
06/18/2025	14986	OCLC Inc	10729	586.29-
06/18/2025	14987	B&T - Children's Bks	L8002843	96.45-
06/23/2025	14988	Central Business Systems	AP00	41.49-
06/23/2025	14989	First-Citizens Bank & Trust Co.	1750795	497.34-
06/23/2025	14990	Johnson Controls Security Solutions	01300 105203849	1,112.61-
06/23/2025	14991	Searles Graphics, Inc.		5,908.00-
06/23/2025	14992	Skinnon & Faber, CPAs, P.C.		262.50-
06/24/2025	14993	Stephanie Ann Jodlowski	May/June.2025 One on One Career Coaching	285.00-
06/24/2025	14994	4imprint	1746298	414.14-
06/24/2025	14995	Taylor Ostrick	Reimbursement For Gift Cards	100.00-
06/24/2025	14996	Amazon Capital Services	A3COCO37OGIAVX	314.30-
06/24/2025	14997	B&T - Aut. Yours	L0771083	174.88-
06/24/2025	14998	B&T - Large Print	L4088893	170.53-
06/24/2025	14999	B&T - Proc/Fiction	L2124653	378.92-
06/24/2025	15000	Amityville Historical Society	Membership Renewal "Business"	50.00-
Total for 01-0200-000-1 M&T/Checking				\$ 122,044.28-
02-0201-005 M&T/2024 Library Bonds				
06/03/2025	1073	CALL-A-HEAD	Cust # AMITYVILL3	60.00-
06/03/2025	1074	John Miccoli	Id# 6	2,125.00-
06/03/2025	1075	John Tanzi Architects	JAT Project # 2301	20,645.92-
06/03/2025	1076	Stalco Construction, Inc.	PROJECT NO: 2409	241,153.41-
06/16/2025	1077	Amityville VFW	May/June.2025	2,400.00-
06/16/2025	1078	CALL-A-HEAD	Cust# AMITYVILL3	791.00-
06/16/2025	1079	Cassone Leasing, Inc	Cust# 98613	2,014.00-

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
06/16/2025	1080	CCP Solutions, LLC	AP03	16,310.00-
06/16/2025	1081	John Miccoli	Id# 6	1,000.00-
06/16/2025	1082	Park East Construction Corp.		20,465.00-
06/16/2025	1083	Quatela Chimeri PLLC		2,262.00-
06/24/2025	1084	CALL-A-HEAD	Cust # AMITYVILL3	40.00-
Total for 02-0201-005 M&T/2024 Library Bonds				\$ 309,266.33-
Not Specified				
06/16/2025	14938	Sandra Rovira	Voided - June.2025 "Chair/Beginners Yoga"	0.00
06/16/2025	14969	OCLC Inc	Voided - 10729	0.00
Total for Not Specified				\$0.00

Amityville Public Library

#26-1A

Check Register

July 1-10, 2025

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
01-0200-000-1		M&T/Checking		
07/02/2025	15002	Harriet Garelick	July Medicare Reimbursement	370.00-
07/02/2025	15003	Susan Handler	July Medicare Reimbursement	370.00-
07/02/2025	15004	Joan Monteleone	July Medicare Reimbursement	370.00-
07/02/2025	15005	Linda Ferraro	July Medicare Reimbursement	185.00-
07/02/2025	15006	Frances Millnamow	July Medicare Reimbursement	185.00-
07/02/2025	15007	Mary Gordon-Ray	July Medicare Reimbursement	185.00-
07/02/2025	15008	Nora Schual	July Medicare Reimbursement	185.00-
07/02/2025	15009	Joan Traugott	July Medicare Reimbursement	185.00-
07/02/2025	15010	Ann Guarascio	June 2025	360.00-
07/02/2025	15012	Edgardo Estrada Najera	Mileage Reimbursement	7.00-
07/07/2025	15013	Advantage Business Equipment		210.00-
07/07/2025	15014	Amazon Capital Services	A3COCO37OGIAVX	223.99-
07/07/2025	15015	Cengage Learning Inc / Gale	Acct # *****3104	107.21-
07/07/2025	15016	CSEA Employee Benefit Fund	Group#289	1,890.64-
07/07/2025	15017	Cullen & Danowski, LLP	ID# 70550	600.00-
07/07/2025	15018	DGT Inc		80.00-
07/07/2025	15019	DRP Solutions	AP11	2,117.74-
07/07/2025	15020	EverBank, N.A.	20416784	81.85-
07/07/2025	15021	FNBO	4988 65** ***** 5913	2,682.15-
07/07/2025	15022	Fusion Networks		100.00-
07/07/2025	15023	Hartcorn Plumbing & Heating, Inc.	AMI-190	300.00-
07/07/2025	15024	Island Industrial Boilers		1,934.99-
07/07/2025	15025	Midwest Tape, LLC	2000015934	300.68-
07/07/2025	15026	New York Library Association (NYLA)	Invoice # 6000	2,500.00-
07/07/2025	15027	NYS Employees' Health Insurance Pending Account	03577	44,184.27-
07/07/2025	15028	PSEGLI	0346-5000-72-1	4,778.76-
07/07/2025	15029	SCLS - Overdues	AMTY	22.61-
07/07/2025	15030	SCLS-PALS	ID#AMTYP	4,505.03-
07/07/2025	15031	Staples	NYC 1007943	426.65-
07/07/2025	15032	Sunrise Window Cleaning		155.00-
07/07/2025	15033	The New York Times	904126000	82.00-
07/07/2025	15034	Ultimate Pest Control Inc	13020	125.00-
07/07/2025	15035	Verizon	455-917-039-0001-41	119.00-
07/07/2025	15036	Verizon	651-755-985-0001-74	373.18-
07/07/2025	15037	Winters Bros. Hauling of LI, LLC	21-15788 0	518.95-
07/07/2025	15038	B&T - Continuations	C0574483	45.96-
07/07/2025	15039	B&T - Instant books	L0269893	36.08-
07/07/2025	15040	B&T - Aut. Yours	L0771083	370.91-
07/07/2025	15041	B&T - Proc/Fiction	L2124653	384.30-
07/07/2025	15042	B&T - Children's Bks	L8002843	18.58-
07/07/2025	15043	B&T - Processed	L9304793	162.38-
07/08/2025	15044	Donna Gellineau Matone		32.48-

Total for 01-0200-000-1 M&T/Checking

\$ 71,872.39-

Not Specified

DATE	NUM	VENDOR	MEMO/DESCRIPTION	AMOUNT
07/02/2025	15011	Donna Gellineau Matone	Voided - Mileage Reimbursement	0.00
Total for Not Specified				\$0.00



Monthly Progress Report

June 2025

Amityville Public Library



Report prepared by Christopher Bueno



PARK EAST
CONSTRUCTION
CORP.



Table of Contents

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*Providing Leadership,
Integrity, and Building
Excellence since 1989*



Section I – Program Summary

June 2025

Project Summary

- New Children Areas Sections.
- New Circulation Areas.
- New Study Rooms.
- New Public Restrooms.
- New Meeting Rooms.
- New Exterior 2nd floor Terrace.
- New 2nd Floor Staff Work Rooms.
- New Elevator.
- New Mechanical Equipment for Extension.
- New Building Fire Alarm System.
- New Light Fixtures.



Section II - Work Progress

June 2025

- CDJ, the electrician, provided additional power for the dewatering disconnect transfer pumps to help with the dewatering system.
- Stalco finalizes proposal with ADG to start dewatering this month.
- Stalco dewatering subcontractor ADG installed 10 new deep well points and a filtration system for dewatering for the new elevator pit.
- Stalco Subcontractor ADG installed a new settling tank to help with the first compliance sample required by DEC.
- PEC coordinated with JBC to take the first set of compliance sample requests from the DEC to coordinate with Matt Durcan Engineering regarding submitting to the DEC for final approval.
- Continued with RFI submission.
- Continue tracking long lead items.



Section III – Work Planned July 2025

- Stalco to have their dewatering subcontractor start dewatering for the new elevator pit.
- Stalco to have their site subcontractor, Watral, start digging and mobilizing for the underpinning.
- Stalco subcontracted York Construction to start installing rebar and concrete for the elevator mat slab and elevator pit walls.
- Continued submission of submittal.
- Continued submission of RFI.
- Continue tacking long lead items.
- Continue to follow up with the dewatering permit.



Section IV – Progress Photos



Stalco, the dewatering subcontractor, is mobilizing to install new dewatering equipment for the elevator pit.

Section IV – Progress Photos



Stalco, the dewatering subcontractor, installing the new 10 deep wells points and filtration system required from the DEC.

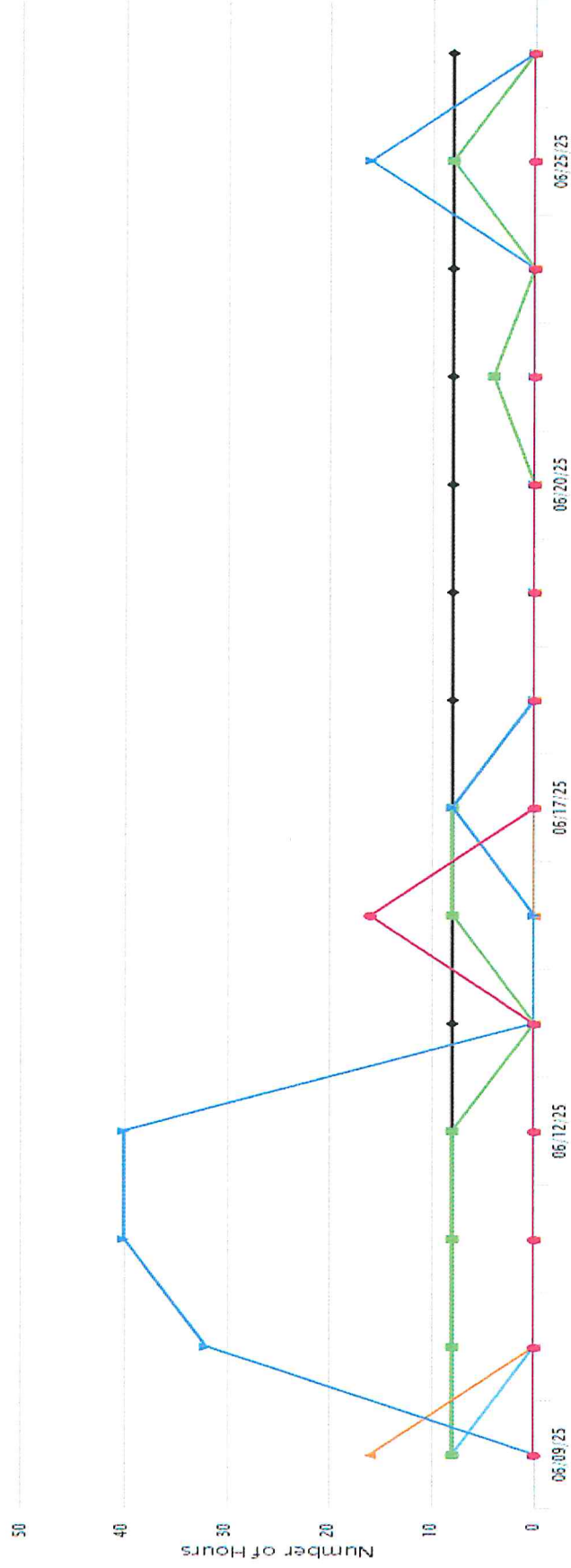


Section V – Workforce Summary – Company/Hours June 2025

Daily Log Manpower Report

MANPOWER GRAPH

BBK Construction of LI, Inc Park East Construction Corp Stalco Construction Watral Brothers Inc. American Dewatering and Grouting LLC CDJ Electric Inc





Amityville Public Library

June 2025

End of Progress Report