

AMITYVILLE PUBLIC LIBRARY

REGULAR BOARD OF TRUSTEES MEETING

Wednesday, June 15, 2022 6:00 P.M.

MINUTES

MEETING was called to order at 6:07 P.M. by Mary Beth Scarola

PRESENT Anthony Ceriello, Leslie Kretz, Eileen Taylor, Sharon Tener, Mary Beth Scarola, Todd Schlitt and Shadd Jamison. Leslie left the meeting at 7:10 (7 minutes early).

MINUTES of the Regular Board of Trustees Meeting of May 18, 2022 approved upon motion made by Eileen Taylor and seconded by Anthony Ceriello.

FINANCIAL REPORTS WARRANT SHEETS AS FOLLOWS:

Warrant Sheet 22-11B in the amount of \$ 89,607.60 and Warrant Sheet 22-12A in the amount of \$ 78,345.13.

All approved by Leslie Kretz and seconded by Anthony Ceriello.

The Treasure Report and Claims Auditor Report approved by Leslie Kretz and seconded by Eileen Taylor. Once again, the Claims Auditor incurred more hours than we anticipated. We will send an email expressing our concerns as soon as we have a report listing monthly hourly billings.

NEW BUSINESS

We tabled the approval of the Procurement Policy until our July meeting pending approval by our Treasurer.

A motion was made by Eileen Taylor and seconded by Leslie Kretz to approve both the Unattended Children and Unattended Adult policies.

We are postponing discussions and decisions on the Building Renovations Bond pending information from Amityville Village concerning the parking lot.

Vending machines selling snacks and beverages will be installed next week.

A motion was made by Leslie Kretz and seconded by Eileen Taylor to approve the purchase of a cell phone locker not to exceed \$ 2000.00

OUTREACH

Shadd has been at every major event in the community on behalf of the Library with hand-outs urging patrons to participate in our Summer Reading Program. The response has been very positive.

PERSONNEL

Motion made by Sharon Tener and seconded by Anthony Ceriello to approve Security Guard Joseph Caselli at a rate of \$ 22.00 per hour starting July 5th.

EXECUTIVE SESSION AND ADMINISTRATION

The Board went into Executive Session at 6:57 p.m. to discuss an increase for Todd Schlitt. Executive Session ended at 7:17. We gave Todd an excellent review and offered him a 3% increase, which he accepted. Motion made by Eileen Taylor and seconded by Sharon Tener to give Todd Schlitt a 3% increase effective May 17th

The board decided unanimously to enact a policy of review for administration as follows:

- Todd Schlitt review in April
- Shadd Jamison review in November
- Grace Marsilla review in June
- Liz Monaco review in September

These dates reflect a period of one month before eligibility.

ADJOURNMENT

Meeting adjourned at 7:15 p.m. by motion made by Sharon Tener and seconded by Eileen Taylor.