

**APPROVED**

**AMITYVILLE PUBLIC LIBRARY**  
**REGULAR BOARD OF TRUSTEES MEETING**

**Wednesday, May 19<sup>th</sup> 2021**

**6:00 P.M.**

**MINUTES**

**MEETING** was called to order at 6:05 P.M., by the President MaryBeth Scarola.

**PRESENT** Leslie Kretz; Eileen Taylor; MaryBeth Scarola; Sharon Tener; Todd Schlitt; Grace Marsilla.

**Absent:** Anthony Ceriello

**Guest:** Ann Guarascio, Treasury; Dianne Sheffield, Claims Auditor

**MINUTES** of the “Regular Board of Trustees Meeting” held on Wednesday, April 21, 2021 were approved as submitted, upon motion by Leslie Kretz and seconded by Eileen Taylor. All in favor

**REPORT OF FINANCIAL OFFICER**



As per the Board's request, each Board Member viewed the "Cash Disbursements Journal", the "Cash Receipts Journal", from April 1, 2021 through April 30, 2021.

### APPROVAL OF BILLS

Bills in the amount of \$77,267.32, Warrant #21-10(B), incurred from April 1 through April 30, 2021 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor

Bills in the amount of \$19,781.24, Warrant #21-11(A), incurred from May 1 through May 19, 2021 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor

### DIRECTOR'S REPORT

Treasurer's Report – The Board is requested to make a motion to approve the Treasurer's Report for March & April 2021. The Board is requested to make a motion to approve the Claim Auditor's Report for March & April 2021.

Upon motion made by Leslie Kretz and seconded by Sharon Tener, the Board approved the Treasurer's Report for March & April 2021, and the Claim Auditor's Report for March & April 2021. All in favor

Claims Auditor & Treasurer – The claims auditor worked 7.5 hours in the month of March 2021 and 7 hours in the month of April 2021. The treasurer worked 9.5 hours in the month of March 2021 and 10.75 hours in the month of April 2021.

Administration Raises - The Director made a motion to give Senior Account Clerk, Grace Marsilla a raise. The Board decided to give her a 5% raise.

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**Upon motion made by Leslie Kretz and seconded by Eileen Taylor the Board approved a 5% raise for Grace Marsilla. The raise will be in effective as of May 19<sup>th</sup>, 2021. All in favor**

**Personnel:**

**The Director requested the Board to make a motion to approve the resignation of Daniel Salinas, part time custodian as of Thursday, April 22<sup>nd</sup>, 2021.**

**The Director requested the Board to make a motion to approve the resignation of Kayla Ellis, part time page as of Wednesday, April 28<sup>th</sup>, 2021.**

**Upon motion made by Leslie Kretz and seconded by Eileen Taylor, the Board accepted the resignation of Daniel Salinas and Kayla Ellis. All in favor**

**The Board is requested to approve the hiring of Todd Schlitt, Library Director of the Amityville Public Library as of May 17<sup>th</sup>, 2021 at an annual salary of \$125,000.**

**Upon motion made by Eileen Taylor and seconded by Leslie Kretz, the Board accepted the hiring of Todd Schlitt. All in favor**

**CORRESPONDENCE**

**None**

**NEW BUSINESS**

**None**

*LM*  
*(cont)* *ELT*

## OLD BUSINESS

The Director requested to deposit a check from insurance agent, Joseph Price, in the amount of \$500.00. The donation is be used for Youth Services as a member of the Family Place Libraries’.

The Board requested more information from the Director, the matter is tabled until next board meeting.

## NEXT MEETING

The next “Regular Board of Trustees Meeting” will be held on Wednesday, June 17<sup>th</sup>, 2021 at 6:00 P.M.

## ADJOURNMENT

There being no further business, the Meeting adjourned at 7:40 P.M. upon motion by Sharon Tener and seconded by Eileen Taylor. All in favor

Minutes by: Grace Marsilla

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