

APPROVED

AMITYVILLE PUBLIC LIBRARY
REGULAR BOARD OF TRUSTEES MEETING

Thursday, October 15, 2020

6:00 P.M.

MINUTES

MEETING was called to order at 6:10 P.M., by the President Mary Beth Scarola.

PRESENT Leslie Kretz, Anthony Ceriello, Sharon Tener, Mary Beth Scarola, Eileen Taylor, Monica Powers, Library Director, Ann Guarascio, Treasurer, Dianne Sheffield, Claims Auditor

MINUTES of the "Regular Board of Trustees Meeting" held on September 17, 2020 were approved as submitted, upon motion by Eileen Taylor and seconded by Leslie Kretz. All in favor,

APPROVAL OF BILLS

Bills in the amount of \$98,061.35, Warrant #21-03(B), incurred from September 1 through September 30, 2020 were approved for payment, upon motion by Eileen Taylor and seconded by Anthony Ceriello. All in favor

JK *AWC* *MS*
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Bills in the amount of \$51,664.22, Warrant #21-04(A), incurred from October 1 through October 15, 2020 were approved for payment, upon motion by Eileen Taylor and seconded by Anthony Ceriello. All in favor.

The Board signed copies of previously approved warrants and Board minutes. This was not done before because the Board was meeting via conference call.

DIRECTOR'S REPORT

Treasurer & Claims Auditor Reports

Upon motion by Leslie Kretz and seconded by Anthony Ceriello, the Board approved the Treasurer's and Claims Auditor's report for September 2020. All in favor.

Claims Auditor & Treasurer – The claims auditor worked 6.75 hours in the month of September 2020.

The treasurer worked 5.75 hours in the month of September 2020.

Continuation of Service Plan

Governor Cuomo signed a law (Labor Law 27-C) that requires all public employers to create plans to adequately protect workers in the event of another state disaster emergency involving a communicable disease. The law also requires that the plan be presented to the staff and the union for review and to provide the opportunity to make recommendations. The plan for the Amityville Public Library has been approved by the library's attorney, James Bowers. The Board has reviewed the plan and made some suggestions for changes. The plan will go on to be approved by the staff and the union.

Network Specialist

Interviews for the position of full time Network Specialist will begin the week of October 26, 2020.

Audit

Representatives from the accounting firm Cullen & Danowski, LLP were in the library the week of October 5, 2020 for the annual audit.

Future Plans

The shutdown due to Covid-19 curtailed the library's spending so there are extra funds. The Board expressed an interest in establishing a quiet study area in the

Jan *[Signature]* *[Signature]* *MC* *[Signature]*
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area where the reference books were once shelved. The Director will be looking for a project manager.

Staff raises for the 2021/22 fiscal year should be estimated at a 3% increase until the new union contract agreement is negotiated.

The Board is interested in exploring the possibility of a 0% increase for the 2021/22 budget. The Director will do a preliminary budget based on no increase over the last fiscal year.

Personnel

Upon a motion by Leslie Kretz and seconded by Anthony Ceriello, the Board accepted the appointment of Daniel Salinas, part time custodian at the salary of \$18.02 per hour as of October 12, 2020.

Updates

The Amityville Public Library received \$490,708.00 from the Amityville School District.

Executive Session

Entered 6:46 p.m. Ended 7:20 p.m.

Administration Raises-The Administration consisting of Monica Powers, Director and Grace Marsilla, Senior Account Clerk request a raise for the 2020/21 year. The budget allows for a 3% raise. Motion tabled pending a job review of Grace Marsilla and Monica Power by the Board of Trustees at the November 2020 Board of Trustees meeting.

CORRESPONDENCE

A letter was received from the Suffolk County Library System announcing an opening on its Board of Trustees.

NEW BUSINESS

None

OLD BUSINESS

None



NEXT MEETING

The next "Regular Board of Trustees Meeting" will be held on Thursday, November 19, 2020 at 6:00 P.M.

ADJOURNMENT : 7:29 p.m.

Minutes by Monica Powers- Director

Handwritten signatures and initials:
LH
MPC
MPS
(Circular stamp)