

AMITYVILLE PUBLIC LIBRARY AGENDA

Tuesday, September 12, 2023
6:00 p.m.

- I. Call to order.

- II. Approval of the minutes from the July 19th and July 25th meetings.

- III. Financial Officer
 - Warrant Sheet # 24-01B
 - Warrant Sheet # 24-02B
 - Warrant Sheet 24-03A
 - Report of Receipts and Disbursements

- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel

- V. Old Business

- VI. New Business

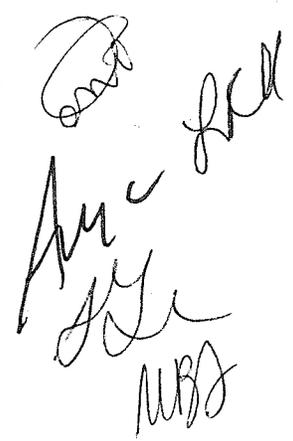
- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY

REGULAR BOARD OF TRUSTEES MEETING

Tuesday, September 12, 2023

6:00 P.M.
MINUTES



MEETING: was called to order at 6:03 P.M. by Anthony Ceriello.

PRESENT : Anthony Ceriello, Eileen Taylor, Sharon Tener, Mary Beth Scarola, Todd Schlitt, and Shadd Jamison. Absent: Leslie Kretz.

MINUTES: of the Regular Board of Trustees Meeting of July 19, 2023 and Special Meeting of July 25, 2023 approved upon motion made by Sharon Tener, seconded by Eileen Taylor.

FINANCE:
Warrant Sheet 24-01B in the amount of \$ 126,670.66 and \$150,281.94.
Warrant Sheet 24-02B in the amount of \$ 119,199.93 and \$ 9,500.00
Warrant Sheet 24-03A in the amount of 54,906.10 all approved by motion made by Mary Beth Scarola and seconded by Sharon Tener, *all in favor*.

The Claims Auditor Reports and Treasurer reports approved upon motion by Mary Beth Scarola and seconded by Eileen Taylor, *all in favor*.

BUILDING UPDATE:
The Library purchased a new water fountain, poster printer and a new security camera for the maintenance office. The outdoor bench was also replaced.

ASSISTANT DIRECTOR REPORT:
Shadd and Librarian Taylor Ostrick held a series of STEM classes which satisfied the grant obligation. Librarian Victoria Lipman and Network specialist Rob Subject have facilitated these classes and taught the staff how to use the 3D printer and will hold an introductory class for adults.

Shadd has been doing outreach attending the Back to School event in August at Miles Middle School, the Saturday Farmer's Market and will be attending the Rotary Apple Fest as well as the Fall Fest at First United Methodist Church in October.

PERSONNEL:

Upon motion made by Eileen Taylor and seconded by Mary Beth Scarola, *all in favor*, the Board accepted the resignations as of September 29, 2023 of:

- Senior Accounting Clerk, Grace Marsilla
- Part Time Teen Librarian, Victoria Lipman
- Part Time Saturday Librarian, Tevin Vuong
- Senior Library Clerk, Mary-Gordon Ray

On a motion made by Mary Beth Scarola and seconded by Sharon Tener to accept the hiring of Part Time Library Assistant Charles Briscoe at a rate of \$ 24.05 per hour, effective September 5, 2023. *All in favor*

On a motion made by Sharon Tener and seconded by Eileen Taylor to increase Part Time Childrens Librarian, Laura Giuliano from 17.5 hours to 25 hours per week. In the same motion authorization was given to move Laura Giuliano to Step 3 of the part time Librarian I scale at an hourly rate of \$29.26. *All in favor.*

Motion made by Sharon Tener and seconded by Mary Beth Scarola to promote Angelita De Christopher to Full Time Library Clerk. In the same motion authorization was given to move Angelita DeChristopher to Step 6 of the full time Library Clerk scale at an annual salary of \$38,520.09. *All in favor.*

On a motion made by Sharon Tener, seconded by Mary Beth Scarola, authorization was given to move Adrienne Brosseau to Step 5 of the Librarian II scale at an annual salary of \$70,638. *All in favor.*

OLD BUSINESS :

- The elevator was repaired at a cost of \$4,495.
- Todd and Shadd met with Amityville Village and Park East to discuss the Parking lot, during construction. Detailed plans will follow.

NEW BUSINESS:

- Motion made by Mary Beth Scarola and seconded by Eileen Taylor to have delayed opening on September 19, 2023 for a staff meeting.
- The Library will have a Staff Luncheon on September 28, 2023 for the employees who are leaving.
- Motion made by Mary Beth Scarola and seconded by Eileen Taylor approving

Shadd Jamison's attendance at NYLA Conference, in Saratoga , N.Y. from November 1 to November 4, 2023 not exceed \$ 1,425.00.
Discussion of Background Check policy tabled until October.

ADJOURNMENT:

Motion made by Sharon Tener and seconded by Mary Beth Scarola to adjourn the meeting at 7:30 p.m.

(one)

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