

**APPROVED**

**AMITYVILLE PUBLIC LIBRARY**  
**REGULAR BOARD OF TRUSTEES MEETING**

**Thursday, September 17, 2020**

**4:00 P.M.**  
**Via Conference Call**

**MINUTES**

**MEETING** was called to order at 4:05 P.M., by the President, Mary Beth Scarola.

**PRESENT** Eileen Taylor, Leslie Kretz, Monica Powers, Library Director, Mary Beth Scarola, Anthony Ceriello, Sharon Tener

**APPOINTMENT OF BOARD TRUSTEE**

The Board voted to appoint Eileen Taylor as Board Trustee to take the place of Board President Salvador Spizzirri who resigned on August 25, 2020. Those voting in favor were Mary Beth Scarola, Leslie Kretz, Anthony Ceriello and Sharon Tener. Ms. Taylor will serve until the date of the next vote. If she chooses, Ms. Taylor can run in April.

The library will have two terms to fill next year and whoever receives the most votes gets the full term and whoever gets the second most votes gets the partial term, regardless of what term they are serving at the time of the vote. Mr. Spizzirri's term ends on June 30, 2022.

*JSK* *LSK* *MS*  
*AWC* <sup>1</sup> *MS*

**OATH OF OFFICE**

Eileen Taylor is sworn in.

**REORGANIZATION OF BOARD OFFICERS & COMMITTEE CHAIRPERSONS**

Since Board President Salvador Spizirri resigned it is necessary to reorganize the Board Officers. The new officers are:

- President: Mary Beth Scarola
- Vice President: Anthony Ceriello
- Secretary: Leslie Kretz
- Financial Officer: Eileen Taylor
- Trustee: Sharon Tener

**Committees:**

- Finance & Administration: Mary Beth Scarola & Sharon Tener
- Buildings Grounds & Redesign: Leslie Kretz & Sharon Tener
- Technology: Anthony Ceriello & Sharon Tener
- Personnel & Negotiations: Leslie Kretz, Eileen Taylor, Mary Beth Scarola

**MINUTES**

of the "Regular Board of Trustees Meeting" held on Friday, July 10, 2020 were approved as submitted, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor

Of the Organizational Board Meeting held on Friday, July 10, 2020 were approved as submitted upon motion by Leslie Kretz and seconded by Anthony Ceriello. All in favor.

**REPORT OF FINANCIAL OFFICER**

As per the Board's request, each Board Member viewed the "Cash Disbursements Journal", the "Cash Receipts Journal", as well as the Library's "Income Statement" from July 1, 2019 through July 31, 2020 and from August 1, 2019 through August 31, 2020 and from September 1 through September 17, 2020.

JLR      AMC      MBB      (Signature)

**APPROVAL OF BILLS**

Bills in the amount of \$110,126.37, Warrant #21-01(B), incurred from July 1 through July 31, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor

Bills in the amount of \$74,829.92, Warrant #21-02(B), incurred from August 1 through August 31, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor.

Bills in the amount of \$54,192.99, Warrant #21-03(A), incurred from September 1 through September 17, 2020 were approved for payment, upon motion by Sharon Tener and seconded by Leslie Kretz. All in favor.

**DIRECTOR'S REPORT**

**Treasurer's Report**

Upon motion by Leslie Kretz and seconded by Anthony Ceriello, the Board approved the Treasurer's and Claims Auditor's report for July and August 2020. All in favor.

**Claims Auditor & Treasurer**

The claims auditor worked 6.5 hours in the month of July 2020 and 6.5 hours in the month of August 2020.

The treasurer worked 5.5 hours in the month of July 2020 and 5.5 hours in the month of August 2020.

**Sunday Opening**

Upon motion by Sharon Tener and seconded by Anthony Ceriello, the library will be closed on Sunday until further notice. All in favor

**Library Hours**

Upon motion by Leslie Kretz and seconded by Sharon Tener the library will open the following hours effective Monday, September 21, 2020. All in favor

Monday -Thursday, 9:00 a.m.- 8:00 a.m.

Friday, 9:00 a.m. – 5:00 p.m.

Saturday, 9:00 a.m.- 5:00 p.m.



Handwritten signatures of LK, AMC, and MBB.

### **Luscher HVAC, Inc.**

Upon motion by Sharon Tener and seconded by Eileen Taylor the Board moved to completely replace the #5 compressor and replace the fan cycle control at the cost of \$6,125.00. All in favor.

### **Insurance**

Upon motion by Eileen Taylor and seconded by Leslie Kretz, the Board approved the renewal of insurance with the Cook Maran Agency for 9/1/20 to 9/1/21. The premium will be \$32,979.17. This is a .004% increase over last year. All in favor.

### **Contract Negotiations**

Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board appointed James Bowers, attorney at law, to represent the Amityville Public Library in contract negotiations with CSEA, Local 1000 for the new collective bargaining agreement for the term of July 1, 2020-June 30, 2024. Mr. Bower's fee will be \$3,000-\$3,500. All in favor.

### **Cullen & Danowski, LLP**

Upon motion by Eileen Taylor and seconded by Leslie Kretz, the board appointed Cullen & Danowski, LLP as accountant for the Amityville Public Library at a fee of \$565.00 per month for the fiscal year beginning July 1, 2020 and ending June 30, 2021. This includes the preparation of the monthly financial report, internal control review and advisement. This is a 0% increase over last year. All in favor.

### **Check Signing**

Mary Beth Scarola and Anthony Ceriello must pick up bank paperwork to change the signatures on the library checks.

### **Personnel**

Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board accepted the resignation of Joseph Mulry, part time computer tech, as of August 22, 2020.

Upon motion by Leslie Kretz and seconded by Sharon Tener, the Board recognized that Silder Rodriquez, part time custodian, left the job without prior notice on August 21,2020.

### **Patron Problem**

Peter Collorafi, an Amityville library patron, has refused to wear a mask in the library. He has been told by the Director that he cannot enter the library without a mask which the library will provide if necessary. He was also told that library

*Sharon Tener*  
*Leslie Kretz*  
*AMC*  
*MBA*

staff will bring any materials he wants to borrow to him outside if he feels he cannot wear a mask.

### **Updates**

The Amityville Public Library received \$490,708.00 from the Amityville School District.

The Amityville Public Library received \$410,634.56 in PILOT payments from the Amityville School District.

The Amityville Public Library received \$123.35 from Better World Books.

The Amityville Public Library received \$56.60 from SCLS for eCommerce.

The Amityville Public Library received \$4,606.74 in PILOT payments from the Town of Babylon.

### **Executive Session**

The Board went into executive session at 5:03 p.m. The Board ended executive session at 5:17 p.m.

### **Administrative Raises**

The raises for the Administration, consisting of Monica Powers, Director and Grace Marsilla, Senior Account Clerk were tabled.

## **CORRESPONDENCE**

A thank you note from Matthew Swit, patron, thanked the library for the curbside service for his tax return forms.

## **NEW BUSINESS**

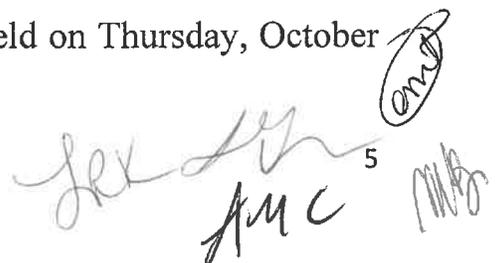
None

## **OLD BUSINESS**

None

## **NEXT MEETING**

The next "Regular Board of Trustees Meeting" will be held on Thursday, October 15, 2020 at 7:00 P.M.

Handwritten signatures and initials at the bottom right of the page. There are three distinct signatures: one that appears to be 'JL', another that looks like 'AMC', and a third that is more stylized. There is also a circled initial 'em' and a small number '5' written near the signatures.

**ADJOURNMENT**

There being no further business, the Meeting adjourned at 5:18 P.M.

**Minutes by Monica Powers- Director**

*Sec* *AMC* *MP*