

AMITYVILLE PUBLIC LIBRARY

AGENDA

Wednesday, September 17th, 2025
7:00 p.m.

- I. Call to order.
- II. Approval of the minutes from the July 16th meeting.
- III. Financial Officer
 - Warrant Sheet # 26-1B
 - Warrant Sheet # 26-2B
 - Warrant Sheet # 26-3A
 - Report of Receipts and Disbursements
- IV. Director's Report
 - Treasurer's Report/Hours
 - Building Update
 - Personnel
- V. Old Business
- VI. New Business
- VII. Adjournment

AMITYVILLE PUBLIC LIBRARY

REGULAR BOARD OF TRUSTEES MEETING

Wednesday, September 17th, 2025

7:00 P.M.

MINUTES

MEETING

was called to order at 7:05 P.M., by Eileen Taylor.

PRESENT

Trustees: Eileen Taylor, Kaitlin Handler, Anthony Ceriello, MaryBeth Scarola, Sharon Tener; Library Director; Todd Schlitt, Assistant Library Director; Shadd Jamison, Business Manager; Donna Gellineau-Matone

Absent: Leslie Kretz

Guest:

John Miccoli - Project Consultant
John Tanzi - John Tanzi Architects
Eoin Costello - Park East Construction Corp.
Chris Bueno - Park East Construction Corp.
Andrew Martingale - Library Attorney

MINUTES

of the "Regular Board of Trustees Meeting" held on Wednesday, July 16th, 2025, were approved as submitted, upon motion made by MaryBeth Scarola and seconded by Eileen Taylor. All in favor.

FINANCE

Warrant Sheet #26-01B in the amount of \$ 93,981.21
\$ 90,841.

[Handwritten signatures and initials: JFH, JMA, VPS, MBS]

Warrant Sheet #26-02B in the amount of \$ 106,309.61, \$ 24,567.34, & \$ 68,204.70.
Warrant Sheet #26-03A in the amount of \$ 483,337.59 & \$ 167,250.85 approved by motion made by Anthony Ceriello and seconded by Kaitlin Handler. All in favor.

The Claims Auditor Reports and Treasurer's Report approved upon motion by MaryBeth Scarola and seconded by Anthony Ceriello. All in favor.

The Claim's Auditor worked 7.25 hours in July and 8.50. The Treasurer worked 5.75 hours in July and 5.75 in August. Motion made by MaryBeth Scarola and seconded by Kaitlin Handler to approve the hours for the Claims Auditor and Treasurer for July & August 2025. All in favor.

PERSONNEL Nothing to Report

BUILDING UPDATE

Additional Comments by guest

Pursuant to the adjustment of the timeline between the original contract between the library and the General Contractor. Mr. John Tanzi spoke in detail about the Contingency allowance versus change orders that are permissible. The guest panel collectively gave assurance that although there will be an extension of time for the completion of the library construction project, the library construction project will continue with a proposed recovery schedule. Chris Bueno of Park East Construction Corp. gave an overview of the requirement of resequencing work in order to "catch up" and keep up with the pending revised timeline

Todd Schlitt also discussed the status of the revisions to construction timeline and other building updates and correspondence with the contractors. New additional well points

were installed to facilitate the dewatering required for the new elevator pit.

A motion was made Anthony Ceriello by and seconded by Mary Beth Scarola to approve the Resolution to grant the Library Director authorization to sign on behalf of the Library the DASNY grant in the amount of \$150,000 for "Building Renovations. All in Favor.

Upon motion made by Anthony Ceriello and seconded by Kaitlin Handler to approve the Resolution for the following purchase orders (Construction Project):

Vendor	PO#	Description	Amount
Stalco	LM082501-26	Construction Project	\$121,289.03
Stalco	LM091001-26	Construction Project	24,731.87

A motion was made by MaryBeth Scarola and seconded by Anthony Ceriello to approve the following purchase orders (Capital Project) All in Favor.:

Vendor	PO#	Description	Amount
CCP	LM091701-26	Installion & Materials	\$ 9,842.52

OLD BUSINESS

The Library Logo and Website Committee continues to meet with the vendor Library Market's representative to finalize the pages for the website and set a launch date for the website. The library calendar is live, and patrons are currently using the virtual and contactless Square platform to sign up for library programs, services and activities.

NEW BUSINESS

A motion was made by MaryBeth Scarola and seconded by Anthony Ceriello to approve the Bond repayment when billed by the Amityville School District, current invoices for July 2025 and January 2026 have been received by the library. All in Favor.

EXECUTIVE SESSION:

ADJOURNMENT

Motion made by Leslie Kretz and seconded by MaryBeth Scarola to adjourn the meeting at 8:40 PM. All in favor.