

AMITYVILLE PUBLIC LIBRARY

CODE OF ETHICS AND CONFLICT OF INTEREST

The Amityville Public Library Board of Trustees, Officers, Administration and Staff shall comply with all laws pertaining to “Conflict of Interest” and “Code of Ethics”, as stated in New York State General Municipal Law Article 18, §801, §805-a, §806 and elsewhere. Cited sections are appended as part of this Policy.

Maintaining the public trust is an essential element required to meet the Library’s Mission and Roles. As such, any improper action will be subject to penalties as stated in the General Municipal Law.

No Board member or committee member of the Amityville Public Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on the Board. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Amityville Public Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the Board.

Conflict of Interest

Examples of actions which may be deemed a “Conflict of Interest” include, but are not limited to:

- a. Directly or indirectly solicit any gift, or accept or receive any gift having a value of \$75 or more.
- b. Disclose confidential information acquired in the course of official duties, or use such information to further personal interests.
- c. Receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter over which the Trustee, Officer, Administrator or Employee has jurisdiction or power to appoint.
- d. Have an interest in any contract over which the Trustee, Officer, Administrator or Employee has the power or duty to authorize, approve payment or audit.

It is the responsibility of the Trustee, Officer, Administrator or Employee to disclose information which might indicate a conflict of interest in any matter pertaining to the Amityville Public Library and refrain from participation in any decision on such matter. Notice of such conflict will be documented in Library minutes for the meeting at which this conflict was discussed or voted upon.

Code of Ethics

This Policy shall serve as the “Code of Ethics” as stated in General Municipal Law §806. The Policy shall be reviewed annually and any updates or additions to New York State General Municipal Law shall be appended as part of this policy.

| Adopted April 26, 2001; updated 6/23/11; Amended December 18, 2014